

DPFG Management & Consulting, LLC

www.dpfg.com

15310 Amberly Drive Suite 175
Tampa Florida 33647
813-374-9105

***PANTHER TRACE II
COMMUNITY DEVELOPMENT DISTRICT***

***Advanced Meeting Package
Regular Meeting***

***Monday
January 22, 2018***

6:30 p.m.

At the:

***Panther Trace II Clubhouse
11518 Newgate Crest Drive
Riverview, Florida***

Note: The Advanced Meeting Package is a working document and thus all materials are considered DRAFTS prior to presentation and Board acceptance, approval or adoption.

Panther Trace II Community Development District

DPFG Management & Consulting, LLC
15310 Amberly Drive, Suite 175, Tampa, Florida 33647
Phone: 813-374-9105

Board of Supervisors
**Panther Trace II Community
Development District**

Dear Board Members:

A Regular Meeting of the Board of Supervisors of the Panther Trace II Community Development District is scheduled for **Monday, January 22, 2018 at 6:30 p.m.** at the **Panther Trace II Clubhouse**, 11518 Newgate Crest Drive, Riverview, Florida.

The advanced copy of the agenda for the meeting is attached along with associated documentation. Any additional support material will be distributed at the meeting.

The balance of the agenda is routine in nature and staff will present their reports at the meeting. If you have any questions, please contact me.

Sincerely,

Rebecca Rivas
District Manager

cc: Attorney, Straley Robin
Engineer, Stantec
Clubhouse Manager
District Files

District: **PANTHER TRACE II COMMUNITY DEVELOPMENT DISTRICT**

Date of Meeting: Monday, January 22, 2018

Time: 6:30 P.M.

Location: Panther Trace II Clubhouse
11518 Newgate Crest Drive
Riverview, Florida

Dial –in Number: 515-603-4904
Guest Access Code: 686859#

Agenda

I. Roll Call

Pledge of Allegiance

II. Audience Comments

III. Organizational Matters

A. Consideration & Review of Resumes – Seat 5 (Term to Expire 11/2020) Exhibit 1

- David F. Steppy
- Eric Lanham
- Ida Jackson
- Scott Ward

B. Board Nomination & Appointment to Vacant Board Supervisor Seat 5

C. Oath of Office of New Supervisor, Supervisor Information Sheet & Form 1. Waiver or Acceptance of Compensation. Exhibit 2

D. Consideration and Approval of Resolution 2018-01 Re-Designation of Officers Exhibit 3

E. Consideration and Approval of Resolution 2018-02 Funds Disbursement Exhibit 4

F. Consideration and Adoption of Resolution 2018-03 Designating Primary Administrative Office and Headquarters Exhibit 5

IV. Landscape & Pond Maintenance

A. Yellowstone Landscape Report Exhibit 6

- Debris Cleanup from Hurricane Irma - \$1,200

- B. Remson Aquatics – (*To be Distributed*) Exhibit 7
 - Aquatic Plants Proposal - \$2,368.75

V. Administrative Matters

- A. Consideration and Approval of Minutes of the December 4, 2017 Exhibit 8
- B. Acceptance of the Unaudited November 2017 Financials Statements Exhibit 9
- C. Acceptance of the Operations & Maintenance Expenditures Exhibit 10
December 2017
 - TECO – Late Fee Assessment Report
- D. Discussion on Providing Dial In Number

VI. Business Matters

- A. SWFWMD Water Use Permit Exhibit 11
- B. Discussion on Settlement Offer for Sod Replacement
 - Elton Alves - \$204.00 Exhibit 12

VII. Staff Reports

- A. District Manager
- B. District Counsel
 - Cease and Desist Letter to Resident Elton Alves Exhibit 13
- C. District Engineer
- D. Amenity Manager January 2018 Operations Report Exhibit 14
 - Jayman Proposal – Dog Station - \$254 Exhibit 15

VIII. Public Comments

IX. Supervisors Requests

X. Audience Comments – New Business

XI. Adjournment

EXHIBIT 1.

David F. Steppy
12317 Siltan Peace Drive
Riverview, Florida 33569
(813) 476-2963
daves517@verizon.net

Experience: Department of Homeland Security, Office of Security and Integrity Tampa, FL

Field Security Manager June 25, 2007 to July 31, 2011

- Provided field oversight and support, as required, for physical security (PHYSEC), personnel security (PERSEC), information security (INFOSEC), operations security (OPSEC), and communications security (COMSEC) for the Tampa District with field offices locations in West Palm Beach, Jacksonville, Orlando and Tampa.
- Conducted security inquiries and submits Significant Incident Reports (SIRs) regarding security related incidents.
- **Mission Support Specialist** responsible for the oversight of facilities, security, safety and property of the field offices in the Tampa, Orlando, Jacksonville and West Palm Beach areas.
- **Top Secret clearance.**

United States Southern Command Miami, Florida 33172
Security Assistance Program Specialist June 18, 2001 to June 23, 2007

- Action Officer for the Foreign Military Financing (FMF), Foreign Military Sales (FMS), Excess Defense Articles (EDA), and the End-use Monitoring (EUM) programs.
- Program Specialist responsible for overseeing training projects and communications with Security Cooperation Organizations and multiple US training agencies
- **SECRET clearance**

United States Army
Chaplain Assistant Supervisor July 1968 – 31 July 1993
August 1, 1993

- Senior chaplain assistant for the Post Chaplain's Office on the installation.
- Directly supervised an office staff of 3-12 chaplain assistants providing administrative support to the Post Chaplain Branch.
- Provide technical supervision to 18-35 chaplain assistants assigned to all chapels on the installation.
- Fund Manager for non-appropriated chaplain fund with a value in excess of \$200,000 per year with approximately 23 individual sub-accounts for the different denominations on the installation.

- Prepared annual consolidated budget and submitted to the Command.
- Sole contracting officer for the fund, contracting for goods and services required by the chapels.
- Set up and maintained internal controls of funds and property.
- Supervised a 24-hour crisis line.
- During my career in the Army, I spent three years as an instructor at the US Army Chaplains' School.
- **SECRET clearance**

Education:	Colombia College	Colombia, Missouri
	Bachelor of Arts	1992
	University of South Carolina Colombia,	South Carolina
	Associate of Arts	1976

Additional Information:

Currently serve on the Panther Trace II Home Owner's Association (HOA)
 Served as a Member of the Panther Trace II CDD. Did not run for election due to personal commitments.

ERIC D. LANHAM

11451 Newgate Crest Drive Riverview, FL 33579

(813) 956-3508

eric.lanham@aol.com

<https://www.linkedin.com/in/ericlanham>

PROFESSIONAL SUMMARY

Senior Program Manager and Retired Senior Military Officer with a Top Secret / SCI Security Clearance offering 26+ years of proven experience leading current and future planning efforts of U.S. Special Operations. Specifically focuses on the collaboration and integration of Special Operations' resources through direct liaison and coordination across a multitude of U.S. Government Interagency, International Military Forces, Non-Governmental Organizations, and Foreign National Governments. Possess a comprehensive background in Operations / Logistics Management, Risk Mitigation, and Problem Solving derived from conducting and supervising domestic and global Special Operations in over 30 countries simultaneously. Possess extensive knowledge in the art of Strategic and Operational Planning, with a focus on task accomplishment, prioritization and producing effects based results.

- Special Operations
- Leadership / Supervision
- Integration Coordination
- Logistics Management
- Training and Development
- Assessments and Analysis
- Program / Project Management
- Strategic Communication
- Quality Assurance / Control

PROFESSIONAL EXPERIENCE

U.S. GOVERNMENT – Department of Defense Contractor

2017 - Present

Jacobs Mission Operations Group (MOG) Program Manager / Assessments Analyst

UNITED STATES ARMY – Various Locations

2004 – 2016

United States Special Operations Command, Program Manager (2012 – Present)

Program of Record Manager, responsible for each Theater Special Operations Commands' Civil-Military Engagement Program mission and its accomplishment of their associated Geographic Combatant Commands' line of effort priorities.

- Chief of Current Operations Officer responsible for the supervision and execution of day-to-day Special Operations steady state activities consisting of liaising and planning with senior Government officials across numerous agencies both U.S. and Foreign to ensure proper and timely commitment of monies, personnel and equipment were allocated to enable mission continuity; consistently accomplished program goals and objectives, budget expenditures, work load distribution
 - Responsible for the obligation, commitment and fiscal accountability of an annually increased budget now exceeding \$21M.
 - Managed the quarterly reporting to include the detailed line item justification of all expenditures to U.S. Congress and the Joint Staff.
- Senior approving official for all J3 Directorate personnel travel and associated budget expenses.
- Chief of Plans for the integration of U.S. SOCOM's Civil Military Engagement Program Operations, Activities, and Actions into all Command wide current and future plans and operations.
 - Developed a program assessment framework enabling the ability to measure quantifiable goals resulting in 4 consecutive program budget increases
 - Served as a standing core member of numerous high visibility J35 and J5 planning efforts, collaborating to incorporate Program efforts and ensure effects were synchronized.

- Coordinated daily with several U.S. Embassy Country Team Leads to facilitate access and placement of USSOF, execution of reoccurring activities, to produce accomplishment of shared objectives.

United States Africa Command, Contingency Plan Team Lead (2009 – 2011)

Lead operational planner for a specialized planning group of over 20 personnel tasked with conducting Joint Operational Planning to develop several Chairman of the Joint Chiefs of Staff mandatory contingency response plans.

- Collaborated with Special Operations Command Africa planners while coordinating with the United Nations and a host of other influential organizations to design a systematic logistical resource, used by hundreds of senior foreign government ministry officials, which prioritized critical asset distribution during natural or manmade disasters
- Provided daily, weekly, monthly planning updates to the Chief of Plans, J5 Director, other Directorate Council members, Board of Directors, and the Combatant Commander and his subordinate Commanders to receive guidance, ensure intent and safeguard prioritized critical resources.
- Developed a cooperative business plan model incorporating over 25 separate international, non-governmental, and private organizations efforts towards producing measured results and achieving common goals toward regional emergency preparedness and disaster response.

Operation Iraqi Freedom- Multi-National Forces South East, Civil-Military Officer (2007 – 2008)

Managed a Combined Coalition of International and Joint Military organizations to conduct stability operations as a subset of executing counter-insurgency operations. Coordinated hourly with U.S. Agencies to ensure synchronization of effectiveness and avoid duplication of effort. Integrated Conventional operations with USSOF operations, to facilitate a three pronged approach with our US Interagency. Units were task organized and funded to maximize efficient reconstruction and humanitarian assistance, gain influence and access, and collect vital information for future operations within Iraq; implemented and sustained social service projects conducted across five geographically separated Provinces.

- Project manager responsible for the advertisement, bidding, contracting, salary disbursement, construction supervision and quality control of over 50 successfully completed brick and mortar projects
- Established the first nationally recognized small business micro grant program stimulating economic growth while achieving 85% sustainment rate after the first year
- Developed a train-the-trainer military program resulting in additional capability and capacity in the Iraqi Security Forces

Operation Enduring Freedom, Combined and Joint Special Operations Task Force (2004 – 2006)

Led an elite Special Operations team to execute self-sustaining operations in austere environments; served as the primary liaison between a Provincial Government of Afghanistan and the United States Interagency element.

- Manager of a humanitarian assistance and stability program focused on providing essential social services to over 400,000 less fortunate and underprivileged Pashtun and other nomadic tribes while denying the Taliban a safe haven for organizing planning terrorist activities.
- Synchronized and integrated program objectives and effects into the United States' comprehensive campaign plan for Operation Enduring Freedom
- Accounted for the expenditure of over \$1M worth of Commander's Emergency Response Program (CERP) funding, resulting in producing operational medical clinics, schools, drinking wells, bridges, roads, and the credibility and support of local Afghan government and tribal leaders.

EDUCATION / TRAINING

ERIC D. LANHAM

Master of Science in Business and Organizational Security Management, Webster University

Bachelor of Science in Criminal Justice, West Virginia State University

Joint Professional Military Education Level II

Command and General Staff College (CGSC)

CERTIFICATIONS

Project Management Professional (PMP) – May 2017 (expected)

Certified Emergency Management (CEM) – Dec. 2016 (expected)

Lean Six Sigma Green Belt – Mar. 2017 (expected)

AWARDS

Bronze Star Medal (2)

Defense Meritorious Service Medal (2)

Joint Meritorious Service Award (2)

Others

TECHNICAL SKILLS

Software: Microsoft Office (Word, Power Point, Excel, One Note, Project), SharePoint

Operating Systems: Microsoft Windows, Mac

12/1/2017

Ida H. Jackson

(813)357-4072

11813 Newberry Grove Loop Riverview FL 33579

Objectives

To obtain a position which utilizes my many years of experience, wisdom, and knowledge to mentor and obtain continued growth and development.

Education

Hillsborough Community College, Tampa FL

May 1985 | Associates of Liberal Arts

University of Warner Southern College, Lake Wales FL

June 2016 | Bachelor of Social Work

Experience

Caretaker **January 2006 – December 2006**

Handicapped Children's Hospital | Griffin Ga

Responsible for overseeing the health of handicapped children.

Macy's Associate **January 2005 – November 2005**

Macy's Department Store | Tampa FL

Sears Associate **January 2004 – January 2005**

Sears Department Store | Tampa FL

Responsible for customer service and customer care.

Care Taker, Day Care provider *August 1979 – June 2002*

Kiddie Korral | Tampa FL

Monitored and supervised children keeping them safe and healthy.
Prepared food and snacks for children and organized meal time.
Helped children maintain good hygiene and changed the diapers of infants and toddlers.
Organized activities designed to help children learn about their world and develop their own interests.
Created schedules to ensure that children have adequate physical activity, rest, food and intellectual stimulation.
Watched for any signs of behavioral or emotional problems in children and alerts parents to the problems.
Kept records of children's routines throughout the day.
Introduced babies, toddlers and small children to basic concepts like reading and sharing toys.
Worked with children on language skills and creative activities like art, music and dance.
Transported children to summer activities like swimming lessons, sports practices and movies.

Care Giver *September 1977 – September 1978*

Bartow Nursing Home | Bartow FL

Care Giver *January 1972 – August 1977*

Polk General Hospital | Bartow FL

Assisted with walking and light exercise
Planned and prepared meals, followed by clean-up
Monitored food expiration dates, made future meals
Made beds and changed linens, as needed
Light housekeeping to include dusting and vacuuming
Assisted with bathing, dressing and grooming
Laundry and ironing
Take out garbage
Ran errands (pickup prescriptions, dry cleaning)
Engaged in physical and mental exercises
Provided medication reminders
Escorted on appointments (hair salon, physical therapy, etc.)
Escorted to religious services or events
Maintained calendar and organize mail
Engaged in activities (games, memory books)
Companionship

Care Giver ***January 1957– June 1971***

Winter Haven Hospital | Winter Haven FL

Responsible for nursing patients.

Performed routine tasks under the supervision of nursing and medical staff

Answered patients' call bells

Delivered messages

Served meals, made beds, and helped patients eat, dress, and bathe.

Took temperatures, pulse, respiration, and blood pressure

Accomplishments

The First woman to be licensed to preach at Mountain Moriah Church in Griffin Georgia.

- **15+ years of Demonstrated Organizational Management experience.**
 - **U.S. Army Veteran:** Senior Army Officer (Colonel) with **extensive leadership/management experience.**
 - **Transformational team builder**, fostering inspirational, **future-leader development.**
- **Master's Degree, 11.5 years of Sales experience** (9 years pharmaceutical, 2.5 years business to business).
- **Analytical change agent**, skilled at **trend identification** and complex **problem solving.**
 - **Highly motivated** and effective **self-starter** with an **analytical** and **detail-focused** drive.
 - **Experienced at managing simultaneous multiple complex programs and initiatives.**
- **Clear, courageous and persuasive communicator.**
 - **Superior rapport builder** among **diverse** levels of skilled and/or highly educated professionals.
 - **Always pursuing business commitments and partnerships.**

15+ Years - ORGANIZATIONAL MANAGEMENT EXPERIENCE

- ◆ **Executive Advisor to Senior Executive Military Commanders** **Jul 2016 - Present**
Senior advisor for a two-star Commanding General to a four-star Commanding General. In a fast paced environment, responsible for managing complex concurrent planning efforts and assisting the execution of national-, federal agency-level, and international-strategic programs. Clearly communicate and synchronize organizational priorities and vision.
- ◆ **Executive Director/Program Manager (Training Support Battalion Commander)** **Aug 2012 - Jun 2015**
Responsible for the success of a 202-member organization; and the combat training and preparedness of numerous Army Reserve and National Guard teams. Led a 23-member staff, and subordinate operational organizations.
 - Selected by a Department of the Army Committee to command a unique multi-component (active and reserve) team.
 - Promoted to Lieutenant Colonel one year ahead of schedule (5% selection rate for promotion ahead of peers).
 - Recognized for Superior Leadership, successively selected to lead the Army's only Medical Training Task Force.
- ◆ **Senior Director of Logistical Operations, Operation New Dawn, Iraq** **Mar 2011 - Dec 2011**
Senior officer responsible for history's largest redeployment of Special Operations Forces from any combat theatre. Managed a multi-service 34-member logistics team.
 - Developed and managed a logistically complex redeployment, facilitating operational flexibility for Special Operations Forces to maintain pressure on the enemy, allowing the safe and efficient redeployment of all U.S. Forces from Iraq.
 - Directed the unprecedented complete redeployment operation of all 4,000 Special Operations Soldiers and approximately 485,000 pieces of equipment, valued in excess of \$5.6 Billion, in a 45-day period.
- ◆ **Director of Operations & Training / Programs and Staff Manager (part time/reservist)** **Apr 2006 - Feb 2011**
Responsible for the planning, execution, and supervision of all operations and training for a 190-member organization, consisting of 5 subordinate organizations. Managed the integration of multiple staff sections, members and functions, facilitating a collaborative and efficient work environment.
 - Best training preparedness in Division (of 49 similar teams); personally performance rated in the top 10% (of 18 peers).
 - Led an exceptional training exercise for 200+ Soldiers, including live-ammunition ranges with zero safety infractions.
 - Transformed operations, improving and streamlining training meetings and leader mentorship.
- ◆ **Foreign Military Advisor, Operation Enduring Freedom, Afghanistan** **Nov 2004 - Mar 2006**
While conducting weekly combat missions, responsible for training, mentoring, and advising members of an Afghan National Army (ANA) 600-member organization on operational training management, combat tactics, logistics, and soldierwelfare.
 - Managed the personnel accountability for a 600-man ANA Team and a 16-man Foreign Military Advisory Team.
 - Led over 20 combat missions against enemy forces, incorporating the ANA into the civil construction security plan.
 - Responsible for monthly ANA Salary Management and Disbursement (including transport of foreign cash currency) valued in excess of \$1 million with perfect accountability.
- ◆ **Deputy Organizational Manager (Junior Military Officer)** **May 1995 - Sep 1999**
Responsible for equipment maintenance and budgetary management of a 112-member team. As Supply Officer, managed the accountability, procurement, and distribution and movement of all equipment and supplies associated with a 600-member team, valued in excess of \$118 million.
 - Exceptionally managed a complete equipment changeover for the organization in 1/3 of the previous time standard.
 - Managed equipment acquisitions, replacements and repairs, adhering to a strict quarterly budget, valued at \$720,000.
 - Improved, within 4 months, the organization's readiness (vehicles and personnel) to 99% (Best of 21 similar teams).

Scott W. Ward

www.linkedin.com/in/scott-ward-mss-5b71b791

2.5 Years - BUSINESS to BUSINESS SALES EXPERIENCE

♦ **PolyOne Distribution**, Avon Lake, OH

Nov 2008 - Feb 2011

Senior Sales Representative in North Texas and Oklahoma. Responsibilities include sales volume and margin growth in the thermoplastics resin sales marketplace.

- #1 in the District (of 8 representatives) for total new-account closes during the first full quarter in the territory.
- Within first 6 months in territory, increased sales margin 17.5% compared to the previous year.
- Continued sales growth CY2009 vs CY2010: Increased total sales \$\$ by 54%; Increased material sales volume 33.4%.
- Secured 2.9+ million pounds of new business volume during 1st half of 2010 (69% increase compared to previous year).
- #1 in District for highest quarterly sales \$\$ increase for 4th Quarter, 2010.

9 Years - PHARMACEUTICAL SALES EXPERIENCE

♦ **CollaGenex Pharmaceuticals**, Newtown, PA

Dec 2007 - Jul 2008

Dermatology Sales Representative in Fort Worth, TX, including portions of Dallas, Northwest, Central, and West Texas. Responsibilities include market share growth for Oracea (dermatologic antibiotic).

- Immediate impact: #1 in the District for the highest percentage of market share increase in each of the first two months.
- Within first month, returned territory to >100% of forecast attainment (only 4 of 8 in District achieved > 100%).
- Improved national territory rank 24 positions (69 territories nationwide) within the first three weeks in the field.

♦ **King Pharmaceuticals**, Bristol, TN

Nov 2004 - Nov 2007

Pain Management Sales Representative in Fort Worth, TX, including portions of Northwest, Central, and West Texas. Responsibilities include market share growth for Avinza and Skelaxin (pain management).

- #2 in the Nation (of 85 reps) with a sales goal attainment of 140% for 2006.
- Selected by District Manager during national sales meeting to facilitate Avinza product knowledge workshops for 3 peer districts (audience included 3 managers and 30 representatives).
- Implemented unique consulting methods to gain trust, instill confidence, and increase business with key customers; subsequently, shared successful techniques employed throughout the sales team (two levels up).
- Won Skelaxin "Drive for 5" (National) Contest in Aug 2007 (1 of 15 winners out of 140 representatives).

♦ **Janssen Pharmaceutica** (a Family Company of Fortune 100 Johnson & Johnson), Titusville, NJ

Sep 2000 - Aug 2004

Pharmaceutical Sales Representative in Tyler, TX and surrounding area. Responsibilities include market share growth for AcipHex (gastroenterology), Risperdal (CNS), Reminyl (neurology), Sporanox (dermatology), and Duragesic (pain mgt).

- #1 in the District (of 10 representatives), earning bonus in the top 10% of the Nation in 2003.
- Won several sales incentive contests for exceptional sales: AcipHex Accelerator, Duragesic "Raise the Volume," "Persistence Pays," Reminyl "Super Scripts," and "Risperdal & Reminyl Rally."
- Management Development Program selectee, including formal training program attendance and new employee training.

♦ **Bristol-Myers Squibb Company**, (a Fortune 500 Company), Princeton, NJ

Sep 1999 - Aug 2000

Pharmaceutical Sales Representative in East Texas and Shreveport-Bossier City. Responsibilities include market share growth for Corzide (cardiovascular), Stadol NS (pain mgt), Dovonex, and Ultravate (dermatology).

- #1 in the Nation for physician recruitment to partake in a Corzide trial-switch study within 5 months of employment.
- Recognized by the VP-Sales for superior planning and territory management, resulting in the best call plan attainment.

EDUCATION

United States Army War College, Carlisle, PA

Master's of Strategic Studies: Jun 2016

- Emphasis on Leadership and the Operational Army Reserve Component.
- 1 of 12 peers among 800 annual graduates, selected from thousands of annual applicants.

University of Northern Iowa, Cedar Falls, IA

Bachelor's of Science: May 1995

- Emphasis on Secondary Teaching of Biology/Chemistry.
- Distinguished Military Graduate (top 25% of graduates).
- Self-funded education: earned a 3-year ROTC scholarship and worked 30 hours/week while a full-time student

EXHIBIT 2.

OATH OF OFFICE

(Art. II. § 5(b), Fla. Const.)

STATE OF FLORIDA

County of _____

I do solemnly swear (or affirm) that I will support, protect, and defend the Constitution and Government of the United States and of the State of Florida; that I am duly qualified to hold office under the Constitution of the State, and that I will well and faithfully perform the duties of

(Title of Office)

on which I am now about to enter, so help me God.

[NOTE: If you affirm, you may omit the words “so help me God.” See § 92.52, Fla. Stat.]

Signature

Sworn to and subscribed before me this ____ day of _____, ____.

Signature of Officer Administering Oath or of Notary Public

Print, Type, or Stamp Commissioned Name of Notary Public

Personally Known ☐ **OR** *Produced Identification* ☐

Type of Identification Produced _____

ACCEPTANCE

I accept the office listed in the above Oath of Office.

Mailing Address: Home Office

Street or Post Office Box

Print Name

City, State, Zip Code

Signature

FORM 1**STATEMENT OF
FINANCIAL INTERESTS****2016**Please print or type your name, mailing
address, agency name, and position below:**FOR OFFICE USE ONLY:**

LAST NAME -- FIRST NAME -- MIDDLE NAME :

MAILING ADDRESS :

CITY : ZIP : COUNTY :

NAME OF AGENCY :

NAME OF OFFICE OR POSITION HELD OR SOUGHT :

You are not limited to the space on the lines on this form. Attach additional sheets, if necessary.

CHECK ONLY IF ☐ CANDIDATE OR ☐ NEW EMPLOYEE OR APPOINTEE****** BOTH PARTS OF THIS SECTION MUST BE COMPLETED ********DISCLOSURE PERIOD:**

THIS STATEMENT REFLECTS YOUR FINANCIAL INTERESTS FOR THE PRECEDING TAX YEAR, WHETHER BASED ON A CALENDAR YEAR OR ON A FISCAL YEAR. PLEASE STATE BELOW WHETHER THIS STATEMENT IS FOR THE PRECEDING TAX YEAR ENDING EITHER (must check one):

☐ DECEMBER 31, 2016 OR ☐ SPECIFY TAX YEAR IF OTHER THAN THE CALENDAR YEAR: _____**MANNER OF CALCULATING REPORTABLE INTERESTS:**FILERS HAVE THE OPTION OF USING REPORTING THRESHOLDS THAT ARE ABSOLUTE DOLLAR VALUES, WHICH REQUIRES FEWER CALCULATIONS, OR USING COMPARATIVE THRESHOLDS, WHICH ARE USUALLY BASED ON PERCENTAGE VALUES (see instructions for further details). CHECK THE ONE YOU ARE USING (**must check one**):☐ **COMPARATIVE (PERCENTAGE) THRESHOLDS** OR ☐ **DOLLAR VALUE THRESHOLDS****PART A -- PRIMARY SOURCES OF INCOME** [Major sources of income to the reporting person - See instructions]

(If you have nothing to report, write "none" or "n/a")

NAME OF SOURCE OF INCOME	SOURCE'S ADDRESS	DESCRIPTION OF THE SOURCE'S PRINCIPAL BUSINESS ACTIVITY

PART B -- SECONDARY SOURCES OF INCOME

[Major customers, clients, and other sources of income to businesses owned by the reporting person - See instructions]

(If you have nothing to report, write "none" or "n/a")

NAME OF BUSINESS ENTITY	NAME OF MAJOR SOURCES OF BUSINESS' INCOME	ADDRESS OF SOURCE	PRINCIPAL BUSINESS ACTIVITY OF SOURCE

PART C -- REAL PROPERTY [Land, buildings owned by the reporting person - See instructions]

(If you have nothing to report, write "none" or "n/a")

FILING INSTRUCTIONS for when
and where to file this form are
located at the bottom of page 2.**INSTRUCTIONS** on who must file
this form and how to fill it out
begin on page 3.

PART D — INTANGIBLE PERSONAL PROPERTY [Stocks, bonds, certificates of deposit, etc. - See instructions]
(If you have nothing to report, write "none" or "n/a")

TYPE OF INTANGIBLE	BUSINESS ENTITY TO WHICH THE PROPERTY RELATES

PART E — LIABILITIES [Major debts - See instructions]
(If you have nothing to report, write "none" or "n/a")

NAME OF CREDITOR	ADDRESS OF CREDITOR

PART F — INTERESTS IN SPECIFIED BUSINESSES [Ownership or positions in certain types of businesses - See instructions]
(If you have nothing to report, write "none" or "n/a")

	BUSINESS ENTITY # 1	BUSINESS ENTITY # 2
NAME OF BUSINESS ENTITY		
ADDRESS OF BUSINESS ENTITY		
PRINCIPAL BUSINESS ACTIVITY		
POSITION HELD WITH ENTITY		
I OWN MORE THAN A 5% INTEREST IN THE BUSINESS		
NATURE OF MY OWNERSHIP INTEREST		

PART G — TRAINING

For **elected municipal officers** required to complete annual ethics training pursuant to section 112.3142, F.S.

☐ **I CERTIFY THAT I HAVE COMPLETED THE REQUIRED TRAINING.**

IF ANY OF PARTS A THROUGH G ARE CONTINUED ON A SEPARATE SHEET, PLEASE CHECK HERE ☐

SIGNATURE OF FILER:

Signature:

Date Signed:

CPA or ATTORNEY SIGNATURE ONLY

If a certified public accountant licensed under Chapter 473, or attorney in good standing with the Florida Bar prepared this form for you, he or she must complete the following statement:

I, _____, prepared the CE Form 1 in accordance with Section 112.3145, Florida Statutes, and the instructions to the form. Upon my reasonable knowledge and belief, the disclosure herein is true and correct.

CPA/Attorney Signature: _____

Date Signed: _____

FILING INSTRUCTIONS:

WHAT TO FILE:

After completing all parts of this form, **including signing and dating it**, send back only the first sheet (pages 1 and 2) for filing.

If you have nothing to report in a particular section, write "none" or "n/a" in that section(s).

NOTE:

MULTIPLE FILING UNNECESSARY:

A candidate who files a Form 1 with a qualifying officer is not required to file with the Commission or Supervisor of Elections.

Facsimiles will not be accepted.

WHERE TO FILE:

If you were mailed the form by the Commission on Ethics or a County Supervisor of Elections for your annual disclosure filing, return the form to that location.

Local officers/employees file with the Supervisor of Elections of the county in which they permanently reside. (If you do not permanently reside in Florida, file with the Supervisor of the county where your agency has its headquarters.)

State officers or specified state employees file with the Commission on Ethics, P.O. Drawer 15709, Tallahassee, FL 32317-5709; physical address: 325 John Knox Road, Building E, Suite 200, Tallahassee, FL 32303.

Candidates file this form together with their qualifying papers.

To determine what category your position falls under, see page 3 of instructions.

WHEN TO FILE:

Initially, each local officer/employee, state officer, and specified state employee must file **within 30 days** of the date of his or her appointment or of the beginning of employment. Appointees who must be confirmed by the Senate must file prior to confirmation, even if that is less than 30 days from the date of their appointment.

Candidates must file at the same time they file their qualifying papers.

Thereafter, file by July 1 following each calendar year in which they hold their positions.

Finally, file a final disclosure form (Form 1F) within 60 days of leaving office or employment. Filing a CE Form 1F (Final Statement of Financial Interests) does not relieve the filer of filing a CE Form 1 if the filer was in his or her position on December 31, 2016.

NOTICE

Annual Statements of Financial Interests are due July 1. If the annual form is not filed or postmarked by September 1, an automatic fine of \$25 for each day late will be imposed, up to a maximum penalty of \$1,500. Failure to file also can result in removal from public office or employment. [s. 112.3145, F.S.]

In addition, failure to make any required disclosure constitutes grounds for and may be punished by one or more of the following: disqualification from being on the ballot, impeachment, removal or suspension from office or employment, demotion, reduction in salary, reprimand, or a civil penalty not exceeding \$10,000. [s. 112.317, F.S.]

WHO MUST FILE FORM 1:

1) Elected public officials not serving in a political subdivision of the state and any person appointed to fill a vacancy in such office, unless required to file full disclosure on Form 6.

2) Appointed members of each board, commission, authority, or council having statewide jurisdiction, excluding members of solely advisory bodies, but including judicial nominating commission members; Directors of Enterprise Florida, Scripps Florida Funding Corporation, and Career Source Florida; and members of the Council on the Social Status of Black Men and Boys; the Executive Director, Governors, and senior managers of Citizens Property Insurance Corporation; Governors and senior managers of Florida Workers' Compensation Joint Underwriting Association; board members of the Northeast Fla. Regional Transportation Commission; members of the board of Triumph Gulf Coast, Inc.; members of the board of Florida Is For Veterans, Inc.; and members of the Technology Advisory Council within the Agency for State Technology.

3) The Commissioner of Education, members of the State Board of Education, the Board of Governors, and the local Boards of Trustees and Presidents of state universities.

4) Persons elected to office in any political subdivision (such as municipalities, counties, and special districts) and any person appointed to fill a vacancy in such office, unless required to file Form 6.

5) Appointed members of the following boards, councils, commissions, authorities, or other bodies of county, municipality, school district, independent special district, or other political subdivision: the governing body of the subdivision; community college or junior college district boards of trustees; boards having the power to enforce local code provisions; boards of adjustment; community redevelopment agencies; planning or zoning boards having the power to recommend, create, or modify land planning or zoning within a political subdivision, except for citizen advisory committees, technical coordinating committees, and similar groups who only have the power to make recommendations to planning or zoning boards, and except for representatives of a military installation acting on behalf of all military installations within that jurisdiction; pension or retirement boards empowered to invest pension or retirement funds or determine entitlement to or amount of pensions or other retirement benefits.

6) Any appointed member of a local government board who is required to file a statement of financial interests by the appointing authority or the enabling legislation, ordinance, or resolution creating the board.

7) Persons holding any of these positions in local government: mayor; county or city manager; chief administrative employee or finance

director of a county, municipality, or other political subdivision; county or municipal attorney; chief county or municipal building inspector; county or municipal water resources coordinator; county or municipal pollution control director; county or municipal environmental control director; county or municipal administrator with power to grant or deny a land development permit; chief of police; fire chief; municipal clerk; appointed district school superintendent; community college president; district medical examiner; purchasing agent (regardless of title) having the authority to make any purchase exceeding \$20,000 for the local governmental unit.

8) Officers and employees of entities serving as chief administrative officer of a political subdivision.

9) Members of governing boards of charter schools operated by a city or other public entity.

10) Employees in the office of the Governor or of a Cabinet member who are exempt from the Career Service System, excluding secretarial, clerical, and similar positions.

11) The following positions in each state department, commission, board, or council: Secretary, Assistant or Deputy Secretary, Executive Director, Assistant or Deputy Executive Director, and anyone having the power normally conferred upon such persons, regardless of title.

12) The following positions in each state department or division: Director, Assistant or Deputy Director, Bureau Chief, Assistant Bureau Chief, and any person having the power normally conferred upon such persons, regardless of title.

13) Assistant State Attorneys, Assistant Public Defenders, criminal conflict and civil regional counsel, and assistant criminal conflict and civil regional counsel, Public Counsel, full-time state employees serving as counsel or assistant counsel to a state agency, administrative law judges, and hearing officers.

14) The Superintendent or Director of a state mental health institute established for training and research in the mental health field, or any major state institution or facility established for corrections, training, treatment, or rehabilitation.

15) State agency Business Managers, Finance and Accounting Directors, Personnel Officers, Grant Coordinators, and purchasing agents (regardless of title) with power to make a purchase exceeding \$20,000.

16) The following positions in legislative branch agencies: each employee (other than those employed in maintenance, clerical, secretarial, or similar positions and legislative assistants exempted by the presiding officer of their house); and each employee of the Commission on Ethics.

INSTRUCTIONS FOR COMPLETING FORM 1:

INTRODUCTORY INFORMATION (Top of Form): If your name, mailing address, public agency, and position are already printed on the form, you do not need to provide this information unless it should be changed. To change any of this information, write the correct information on the form, and contact your agency's financial disclosure coordinator. You can find your coordinator on the Commission on Ethics website: www.ethics.state.fl.us.

NAME OF AGENCY: The name of the governmental unit which you serve or served, by which you are or were employed, or for which you are a candidate.

OFFICE OR POSITION HELD OR SOUGHT: The title of the office or position you hold, are seeking, or held during the disclosure period even if you have since left that position. If you are a candidate for office or are a new employee or appointee, check the appropriate box.

PUBLIC RECORD: The disclosure form and everything attached to it is a public record. Your Social Security Number is not required and you should redact it from any documents you file. If you are an active or former officer or employee listed in Section 119.071, F.S., whose home address is exempt from disclosure, the Commission will maintain that confidentiality if you submit a written request.

DISCLOSURE PERIOD: The tax year for most individuals is the calendar year (January 1 through December 31). If that is the case for you, then your financial interests should be reported for the calendar year 2016; check that box. If you file your IRS tax return based on a tax year that is not the calendar year, you should specify the dates of your tax year in this portion of the form and check the appropriate box. This is the "disclosure period" for your report.

MANNER OF CALCULATING REPORTABLE INTEREST

Filers have the option of reporting based on either thresholds that are comparative (usually, based on percentage values) or thresholds that are based on absolute dollar values. The instructions on the following pages specifically describe the different thresholds. Check the box that reflects the choice you have made. You must use the type of threshold you have chosen for each part of the form. In other words, if you choose to report based on absolute dollar value thresholds, you cannot use a percentage threshold on any part of the form.

IF YOU HAVE CHOSEN DOLLAR VALUE THRESHOLDS THE FOLLOWING INSTRUCTIONS APPLY

PART A — PRIMARY SOURCES OF INCOME

[Required by s. 112.3145(3)(b)1, F.S.]

Part A is intended to require the disclosure of your principal sources of income during the disclosure period. You do not have to disclose the amount of income received, and you need not list your public salary from serving in the position(s) which requires you to file this form. The income of your spouse need not be disclosed; however, if there is joint income to you and your spouse from property you own jointly (such as interest or dividends from a bank account or stocks), you should disclose the source of that income if it exceeded the threshold.

Please list in this part of the form the name, address, and principal business activity of each source of your income which exceeded \$2,500 of gross income received by you in your own name or by any other person for your use or benefit.

"Gross income" means the same as it does for income tax purposes, even if the income is not actually taxable, such as interest on tax-free bonds. Examples include: compensation for services, income from business, gains from property dealings, interest, rents, dividends, pensions, IRA distributions, social security, distributive share of partnership gross income, and alimony, but not child support.

Examples:

— If you were employed by a company that manufactures computers and received more than \$2,500, list the name of the company, its address, and its principal business activity (computer manufacturing).

— If you were a partner in a law firm and your distributive share of partnership gross income exceeded \$2,500, list the name of the firm, its address, and its principal business activity (practice of law).

— If you were the sole proprietor of a retail gift business and your gross income from the business exceeded \$2,500, list the name of the business, its address, and its principal business activity (retail gift sales).

— If you received income from investments in stocks and bonds, list each individual company from which you derived more than \$2,500. Do not aggregate all of your investment income.

— If more than \$2,500 of your gross income was gain from the sale of property (not just the selling price), list as a source of income the purchaser's name, address and principal business activity. If the purchaser's identity is unknown, such as where securities listed on an exchange are sold through a brokerage firm, the source of income should be listed as "sale of (name of company) stock," for example.

— If more than \$2,500 of your gross income was in the form of interest from one particular financial institution (aggregating interest from all CD's, accounts, etc., at that institution), list the name of the institution, its address, and its principal business activity.

PART B — SECONDARY SOURCES OF INCOME

[Required by s. 112.3145(3)(b)2, F.S.]

This part is intended to require the disclosure of major customers, clients, and other sources of income to businesses in which you own an interest. It is not for reporting income from second jobs. That kind of income should be reported in Part A "Primary Sources of Income," if it meets the reporting threshold. You will not have anything to report unless, during the disclosure period:

(1) You owned (either directly or indirectly in the form of an equitable or beneficial interest) more than 5% of the total assets or capital stock of

a business entity (a corporation, partnership, LLC, limited partnership, proprietorship, joint venture, trust, firm, etc., doing business in Florida); **and,**

(2) You received more than \$5,000 of your gross income during the disclosure period from that business entity.

If your interests and gross income exceeded these thresholds, then for that business entity you must list every source of income to the business entity which exceeded 10% of the business entity's gross income (computed on the basis of the business entity's most recently completed fiscal year), the source's address, and the source's principal business activity.

Examples:

— You are the sole proprietor of a dry cleaning business, from which you received more than \$5,000. If only one customer, a uniform rental company, provided more than 10% of your dry cleaning business, you must list the name of the uniform rental company, its address, and its principal business activity (uniform rentals).

— You are a 20% partner in a partnership that owns a shopping mall and your partnership income exceeded the above thresholds. List each tenant of the mall that provided more than 10% of the partnership's gross income and the tenant's address and principal business activity.

PART C — REAL PROPERTY

[Required by s. 112.3145(3)(b)3, F.S.]

In this part, list the location or description of all real property in Florida in which you owned directly or indirectly at any time during the disclosure period in excess of 5% of the property's value. You are not required to list your residences. You should list any vacation homes if you derive income from them.

Indirect ownership includes situations where you are a beneficiary of a trust that owns the property, as well as situations where you own more than 5% of a partnership or corporation that owns the property. The value of the property may be determined by the most recently assessed value for tax purposes, in the absence of a more current appraisal.

The location or description of the property should be sufficient to enable anyone who looks at the form to identify the property. A street address should be used, if one exists.

PART D — INTANGIBLE PERSONAL PROPERTY

[Required by s. 112.3145(3)(b)3, F.S.]

Describe any intangible personal property that, at any time during the disclosure period, was worth more than \$10,000 and state the business entity to which the property related. Intangible personal property includes things such as cash on hand, stocks, bonds, certificates of deposit, vehicle leases, interests in businesses, beneficial interests in trusts, money owed you, Deferred Retirement Option Program (DROP) accounts, the Florida Prepaid College Plan, and bank accounts. Intangible personal property also includes investment products held in IRAs, brokerage accounts, and the Florida College Investment Plan. Note that the product contained in a brokerage account, IRA, or the Florida College Investment Plan is your asset—not the account or plan itself. Things like automobiles and houses you own, jewelry, and paintings are not intangible property. Intangibles relating to the same business entity may be aggregated; for example, CDs and savings accounts with the same bank. Property owned as tenants by the entirety or as joint tenants with right of survivorship should be valued at 100%. The value of a leased vehicle is the vehicle's present value minus the lease residual (a number found on the lease document).

PART E — LIABILITIES

[Required by s. 112.3145(3)(b)4, F.S.]

List the name and address of each creditor to whom you owed more than \$10,000 at any time during the disclosure period. The amount of the liability of a vehicle lease is the sum of any past-due payments and all unpaid prospective lease payments. You are not required to list the amount of any debt. You do not have to disclose credit card and retail installment accounts, taxes owed (unless reduced to a judgment), indebtedness on a life insurance policy owed to the company of issuance, or contingent liabilities. A "contingent liability" is one that will become an actual liability only when one or more future events occur or fail to occur, such as where you are liable only as a guarantor, surety, or endorser on a promissory note. If you are a "co-maker" and are jointly liable or jointly and severally liable, then it is not a contingent liability.

PART F — INTERESTS IN SPECIFIED BUSINESSES

[Required by s. 112.3145(5), F.S.]

The types of businesses covered in this disclosure include: state and federally chartered banks; state and federal savings and loan associations; cemetery companies; insurance companies; mortgage companies; credit unions; small loan companies; alcoholic beverage licensees; pari-mutuel wagering companies; utility companies, entities controlled by the Public Service Commission; and entities granted a franchise to operate by either a city or a county government.

Disclose in this part the fact that you owned during the disclosure period an interest in, or held any of certain positions with the types of businesses listed above. You must make this disclosure if you own or owned (either directly or indirectly in the form of an equitable or beneficial interest) at any time during the disclosure period more than 5% of the total assets or capital stock of one of the types of business entities listed above. You also must complete this part of the form for each of these types of businesses for which you are, or were at any time during the disclosure period, an officer, director, partner, proprietor, or agent (other than a resident agent solely for service of process).

If you have or held such a position or ownership interest in one of these types of businesses, list the name of the business, its address and principal business activity, and the position held with the business (if any). If you own(ed) more than a 5% interest in the business, indicate that fact and describe the nature of your interest.

PART G — TRAINING CERTIFICATION

[Required by s. 112.3142, F.S.]

If you are a Constitutional or elected municipal officer whose service began before March 31 of the year for which you are filing, you are required to complete four hours of ethics training which addresses Article II, Section 8 of the Florida Constitution, the Code of Ethics for Public Officers and Employees, and the public records and open meetings laws of the state. You are required to certify on this form that you have taken such training.

(End of Dollar Value Thresholds Instructions.)

IF YOU HAVE CHOSEN COMPARATIVE (PERCENTAGE) THRESHOLDS THE FOLLOWING INSTRUCTIONS APPLY

PART A — PRIMARY SOURCES OF INCOME

[Required by s. 112.3145(3)(a)1, F.S.]

Part A is intended to require the disclosure of your principal sources of income during the disclosure period. You do not have to disclose the amount of income received, and you need not list your public salary received from serving in the position(s) which requires you to file this form, but this amount should be included when calculating your gross income for the disclosure period. The income of your spouse need not be disclosed; however, if there is joint income to you and your spouse from property you own jointly (such as interest or dividends from a bank account or stocks), you should include all of that income when calculating your gross income and disclose the source of that income if it exceeded the threshold.

Please list in this part of the form the name, address, and principal business activity of each source of your income which exceeded 5% of the gross income received by you in your own name or by any other person for your benefit or use during the disclosure period.

"Gross income" means the same as it does for income tax purposes, even if the income is not actually taxable, such as interest on tax-free bonds. Examples include: compensation for services, income from business, gains from property dealings, interest, rents, dividends, pensions, IRA distributions, social security, distributive share of partnership gross income, and alimony, but not child support.

Examples:

— If you were employed by a company that manufactures computers and received more than 5% of your gross income from the company, list the name of the company, its address, and its principal business activity (computer manufacturing).

— If you were a partner in a law firm and your distributive share of partnership gross income exceeded 5% of your gross income, then list the name of the firm, its address, and its principal business activity (practice of law).

— If you were the sole proprietor of a retail gift business and your gross income from the business exceeded 5% of your total gross income, list the name of the business, its address, and its principal business activity (retail gift sales).

— If you received income from investments in stocks and bonds, list each individual company from which you derived

more than 5% of your gross income. Do not aggregate all of your investment income.

— If more than 5% of your gross income was gain from the sale of property (not just the selling price), list as a source of income the purchaser's name, address, and principal business activity. If the purchaser's identity is unknown, such as where securities listed on an exchange are sold through a brokerage firm, the source of income should be listed as "sale of (name of company) stock," for example.

— If more than 5% of your gross income was in the form of interest from one particular financial institution (aggregating interest from all CD's, accounts, etc., at that institution), list the name of the institution, its address, and its principal business activity.

PART B — SECONDARY SOURCES OF INCOME

[Required by s. 112.3145(3)(a)2, F.S.]

This part is intended to require the disclosure of major customers, clients, and other sources of income to businesses in which you own an interest. It is not for reporting income from second jobs. That kind of income should be reported in Part A, "Primary Sources of Income," if it meets the reporting threshold. You will **not** have anything to report **unless** during the disclosure period:

(1) You owned (either directly or indirectly in the form of an equitable or beneficial interest) more than 5% of the total assets or capital stock of a business entity (a corporation, partnership, LLC, limited partnership, proprietorship, joint venture, trust, firm, etc., doing business in Florida); **and**,

(2) You received more than 10% of your gross income from that business entity; **and**,

(3) You received more than \$1,500 in gross income from that business entity.

If your interests and gross income exceeded these thresholds, then for that business entity you must list every source of income to the business entity which exceeded 10% of the business entity's gross income (computed on the basis of the business entity's most recently completed fiscal year), the source's address, and the source's principal business activity.

Examples:

— You are the sole proprietor of a dry cleaning business, from which you received more than 10% of your gross income—an amount that was more than \$1,500. If only one customer, a uniform rental company, provided more than 10% of your dry cleaning business, you must list the name of the uniform rental company, its address, and its principal business activity (uniform rentals).

— You are a 20% partner in a partnership that owns a shopping mall and your partnership income exceeded the thresholds listed above. You should list each tenant of the mall that provided more than 10% of the partnership's gross income, and the tenant's address and principal business activity.

PART C — REAL PROPERTY

[Required by s. 112.3145(3)(a)3, F.S.]

In this part, list the location or description of all real property in Florida in which you owned directly or indirectly at any time during the disclosure period in excess of 5% of the property's value. You are not required to list your residences. You should list any vacation homes, if you derive income from them.

Indirect ownership includes situations where you are a beneficiary of a trust that owns the property, as well as situations where you own more than 5% of a partnership or corporation that owns the property. The value of the property may be determined by the most recently assessed value for tax purposes, in the absence of a more current appraisal.

The location or description of the property should be sufficient to enable anyone who looks at the form to identify the property. A street address should be used, if one exists.

PART D — INTANGIBLE PERSONAL PROPERTY

[Required by s. 112.3145(3)(a)3, F.S.]

Describe any intangible personal property that, at any time during the disclosure period, was worth more than 10% of your total assets, and state the business entity to which the property related. Intangible personal property includes things such as cash on hand, stocks, bonds, certificates of deposit, vehicle leases, interests in businesses, beneficial interests in trusts, money owed you, Deferred Retirement Option Program (DROP) accounts, the Florida Prepaid College Plan, and bank accounts. Intangible personal property also includes investment products held in IRAs, brokerage accounts, and the Florida College Investment Plan. Note that the product *contained* in a brokerage account, IRA, or the Florida College Investment Plan is your asset—not the account or plan itself. Things like automobiles and houses you own, jewelry, and paintings are not intangible property. Intangibles relating to the same business entity may be aggregated; for example, CD's and savings accounts with the same bank.

Calculations: To determine whether the intangible property exceeds 10% of your total assets, total the fair market value of all of your assets (including real property, intangible property, and tangible personal property such as jewelry, furniture, etc.). When making this calculation, do not subtract any liabilities (debts) that may relate to the property. Multiply the total figure by 10% to arrive at the disclosure threshold. List only the intangibles that exceed this threshold amount. The value of a leased vehicle is the vehicle's present value minus the lease residual (a number which can be found on the lease document). Property that is only jointly owned property should be valued according to the percentage of your joint ownership. Property owned as tenants by the entirety or as joint tenants with right of survivorship should be valued at 100%. None of your calculations or the value of the property have to be disclosed on the form.

Example: You own 50% of the stock of a small corporation that is worth \$100,000, the estimated fair market value of your home and other property (bank accounts, automobile, furniture, etc.) is \$200,000. As your total assets are worth \$250,000, you must disclose intangibles worth over \$25,000. Since the value of the stock exceeds this threshold, you should list "stock" and the name of the corporation. If your accounts with a particular bank exceed \$25,000, you should list "bank accounts" and bank's name.

PART E — LIABILITIES

[Required by s. 112.3145(3)(b)4, F.S.]

List the name and address of each creditor to whom you owed any amount that, at any time during the disclosure period, exceeded your net worth. You are not required to list the amount of any debt or your net worth. You do not have to disclose: credit card and retail installment accounts, taxes owed (unless reduced to a judgment), indebtedness on a life insurance policy owed to the company of issuance, or contingent liabilities. A "contingent liability" is one that will become an actual liability only when one or more future events occur or fail to occur, such as where you are liable only as a guarantor, surety, or endorser on a promissory note. If you are a "co-maker" and are jointly liable or jointly and severally liable, it is not a contingent liability.

Calculations: To determine whether the debt exceeds your net worth, total all of your liabilities (including promissory notes, mortgages, credit card debts, judgments against you, etc.). The amount of the liability of a vehicle lease is the sum of any past-due payments and all unpaid prospective lease payments. Subtract the sum total of your liabilities from the value of all your assets as calculated above for Part D. This is your "net worth." List each creditor to whom your debt exceeded this amount unless it is one of the types of indebtedness listed in the paragraph above (credit card and retail installment accounts, etc.). Joint liabilities with others for which you are "jointly and severally liable," meaning that you may be liable for either your part or the whole of the obligation, should be included in your calculations at 100% of the amount owed.

Example: You owe \$15,000 to a bank for student loans, \$5,000 for credit card debts, and \$60,000 (with spouse) to a savings and loan for a home mortgage. Your home (owned by you and your spouse) is worth \$80,000 and your other property is worth \$20,000. Since your net worth is \$20,000 (\$100,000 minus \$80,000), you must report only the name and address of the savings and loan.

PART F — INTERESTS IN SPECIFIED BUSINESSES

[Required by s. 112.3145, F.S.]

The types of businesses covered in this disclosure include: state and federally chartered banks; state and federal savings and loan associations; cemetery companies; insurance companies; mortgage companies; credit unions; small loan companies; alcoholic beverage licensees; pari-mutuel wagering companies; utility companies, entities controlled by the Public Service Commission; and entities granted a franchise to operate by either a city or a county government.

Disclose in this part the fact that you owned during the disclosure period an interest in, or held any of certain positions with, the types of businesses listed above. You are required to make this disclosure if you own or owned (either directly or indirectly in the form of an equitable or beneficial interest) at any time during the disclosure period more than 5% of the total assets or capital stock of one of the types of business entities listed above. You also must complete this part of the form for each of these types of businesses for which you are, or were at any time during the disclosure period, an officer, director, partner, proprietor, or agent (other than a resident agent solely for service of process).

If you have or held such a position or ownership interest in one of these types of businesses, list the name of the business, its address and principal business activity, and the position held with the business (if any). If you own(ed) more than a 5% interest in the business, indicate that fact and describe the nature of your interest.

PART G — TRAINING CERTIFICATION

[Required by s. 112.3142, F.S.]

If you are a Constitutional or elected municipal officer whose service began before March 31 of the year for which you are filing, you are required to complete four hours of ethics training which addresses Article II, Section 8 of the Florida Constitution, the Code of Ethics for Public Officers and Employees, and the public records and open meetings laws of the state. You are required to certify on this form that you have taken such training.

(End of Percentage Thresholds Instructions.)

NEW SUPERVISOR INFORMATION SHEET

PLEASE RETURN COMPLETED FORM TO DPFG

Development Planning & Financing Group, Inc.
Records Management and Administration
15310 Amberly Drive
Suite 175
Tampa, Florida 33647

CDD:

NAME:

ADDRESS:

COUNTY OF RESIDENCE:

PHONE:

FAX:

CELL:

EMAIL ADDRESS:

EXHIBIT 3.

RESOLUTION 2018-01

A RESOLUTION DESIGNATING OFFICERS OF THE
PANTHER TRACE II COMMUNITY DEVELOPMENT
DISTRICT

WHEREAS, the Board of Supervisors of the Panther Trace II Community Development District at the business meeting held on December 4, 2017 desires to appoint the below recited persons to the offices specified.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF
SUPERVISORS OF PANTHER TRACE II COMMUNITY
DEVELOPMENT DISTRICT:

1. The following persons were appointed to the offices shown, to wit:

<u>Anthony Cunha</u>	Chairman
<u>Jeffrey Spiess</u>	Vice Chairman
<u>Rebecca Rivas</u>	Secretary
<u>Patricia Comings-Thibault</u>	Treasurer
<u>Maik Aagaard</u>	Assistant Treasurer
<u>Janet Johns</u>	Assistant Secretary
<u>Pamela Wood</u>	Assistant Secretary
<u>Rick Hewett</u>	Assistant Secretary
_____	Assistant Secretary

2. That this resolution supersedes all previous resolutions and motions designating, electing or appointing officers adopted by the Board of Supervisors of the Panther Trace II Community Development District and are hereby declared null and void.

Adopted this 4th day of December, 2017.

Chairman

Secretary

EXHIBIT 4.

RESOLUTION 2018-02

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE PANTHER TRACE II COMMUNITY DEVELOPMENT DISTRICT AUTHORIZING THE DISBURSEMENT OF FUNDS FOR PAYMENT OF CERTAIN CONTINUING EXPENSES WITHOUT PRIOR APPROVAL OF THE BOARD OF SUPERVISORS; AUTHORIZING THE DISBURSEMENT OF FUNDS FOR PAYMENT OF CERTAIN NON-CONTINUING EXPENSES WITHOUT PRIOR APPROVAL OF THE BOARD OF SUPERVISORS; PROVIDING FOR A MONETARY THRESHOLD; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, Panther Trace II Community Development District (the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Hillsborough County, Florida; and

WHEREAS, Section 190.011(5), Florida Statutes, authorizes the District to adopt resolutions which may be necessary for the conduct of District business; and

WHEREAS, the Board of Supervisors of the District (hereinafter the "Board") typically meets monthly to conduct the business of the District, including authorizing the payment of District operating and maintenance expenses; and

WHEREAS, the Board may establish bi-monthly, quarterly or other meeting dates not on a monthly basis, or may cancel regularly scheduled monthly meetings from time to time; and

WHEREAS, to conduct the business of the District in an efficient manner, recurring, non-recurring and other disbursements for goods and services must be processed and paid in a timely manner; and

WHEREAS, establishing meeting schedules outside of monthly meetings may interfere with the timely approval of disbursements and payment of expenses; and

WHEREAS, the Board determines this Resolution is in the best interest of the District and is necessary for the efficient conduct of District business; the health, safety, and welfare of the residents within the District; and the preservation of District assets or facilities.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE PANTHER TRACE II COMMUNITY DEVELOPMENT DISTRICT THAT:

Section 1. Continuing Expenses: The Board hereby authorizes the payment of invoices of continuing expenses, which meet the following requirements:

1. The invoices must be due on or before the next scheduled meeting of the Board of

- Supervisors.
2. The invoice must be pursuant to a contract or agreement authorized by the Board of Supervisors.
 3. The total amount paid under such contract or agreement, including the current invoice, must be equal to or less than the amount specified in the contract or agreement.
 4. The invoice amount will not cause payments to exceed the adopted budget of the District.

Section 2. Non-Continuing Expenses: The Board hereby authorizes the disbursement of funds for payment of invoices of non-continuing expenses which are 1) required to provide for the health, safety, and welfare of the residents within the District; or 2) required to repair, control, or maintain a District facility or asset beyond the normal, usual, or customary maintenance required for such facility or assets, pursuant to the following schedule:

1. Non-Continuing Expenses, Not Exceeding \$3,000 - with approval of the District Manager and Chairman.
2. Non-Continuing **Emergency** Expenses Exceeding \$5,000- with approval of the District Manager and Chairman of the Board of Supervisors.

Section 3. Any payment made pursuant to this Resolution shall be submitted to the Board of Supervisors at the next scheduled meeting for approval and ratification.

Section 4. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED this 22nd day of January, 2018.

ATTEST:

**PANTHER TRACE II
COMMUNITY DEVELOPMENT DISTRICT**

SECRETARY

CHAIRMAN

EXHIBIT 5.

RESOLUTION 2018-03

**A RESOLUTION BY THE BOARD OF SUPERVISORS
OF THE PANTHER TRACE II COMMUNITY
DEVELOPMENT DISTRICT DESIGNATING THE
PRIMARY ADMINISTRATIVE OFFICE AND
PRINCIPAL HEADQUARTERS OF THE DISTRICT
AND PROVIDING AN EFFECTIVE DATE.**

WHEREAS, the Panther Trace II Community Development District (the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within Hillsborough County, Florida; and

WHEREAS, the District desires to designate its primary administrative office as the location where the District’s public records are routinely created, sent, received, maintained, and requested, for the purposes of prominently posting the contact information of the District’s Record’s Custodian in order to provide citizens with the ability to access the District’s records and ensure that the public is informed of the activities of the District in accordance with Chapter 119, *Florida Statutes*; and

WHEREAS, the District additionally desires to specify the location of the District’s principal headquarters for the purpose of establishing proper venue under the common law home venue privilege applicable to the District.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS
OF THE PANTHER TRACE II COMMUNITY DEVELOPMENT DISTRICT:**

SECTION 1. The District’s primary administrative office for purposes of Chapter 119, *Florida Statutes*, shall be located at c/o DPFG Management & Consulting, LLC, 250 International Parkway, Suite 280, Lake Mary, Florida.

SECTION 2. The District’s principal headquarters for purposes of establishing proper venue shall be located at c/o DPFG Management & Consulting, LLC, 15310 Amberly Drive, Suite 175, Tampa, Florida 33647.

SECTION 3. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS 22nd day of January, 2018.

ATTEST:

**PANTHER TRACE II COMMUNITY
DEVELOPMENT DISTRICT**

By: _____
Name: _____
Assistant Secretary

By: _____
Name: _____
Title: _____

EXHIBIT 6.

Panther Trace II CDD

Yellowstone Monthly Meeting Report

January 22, 2018

General Updated

- ▶ Mow all areas paying close attention to staying off new sod, areas with frost damage & dry zones.
- ▶ Edging Performed
- ▶ Trash continues to be a headache during off-week accumulation. Crews will continue to pick up all trash present during their service day.
- ▶ Trimming does not occur this month but will occur in February
- ▶ All irrigation past Denmore and Newberry has been hooked up to battery ops to prevent dependency on church. Confusion with Christmas lights being plugged into churches controller caused frustration from them and refusal to restore power. This initiated a quick decision to install battery ops to prevent further Landscape loss
- ▶ Frost damage has taken a toll on plant material. We are documenting these plants for replacement should they not recover with warmer weather



General Updated (Continued)

- ▶ Irrigation has been inspected and adjustments made. They will continue to make adjustments as needed
- ▶ Fertilizer is scheduled for March
- ▶ Dead areas of new sod, not from frost but from irrigation malfunctions, continue to be monitored and will be replaced once warmer weather has returned.



Enhancement Proposal

Job Name: 11451 Newgate Crest Drive Proposal #
Property Name: Date: December 6, 2017
Client: Panther Trace II CDD
Address: c/o DPFG, Inc. 15310 Amberly Drive Suite 175
City/State/Zip: Tampa, FL 33647
Phone: 813-374-9104

Yellowstone Landscape will complete the work described below:

Description

Please see the cost below for completely cutting out fallen debris, trees and restoring the separation between preserve and home. The fallen debris was a result from hurricane Irma and has not been assessed until recently. Cost includes labor and disposal of all debris.

Project Pricing Summary

Materials & Labor	-
Equipment	-
Site & Additional Services	-
Total Price	\$ 1,200.00

ACCEPTANCE OF TERMS

Signature below authorizes Yellowstone Landscape to perform work as described above and verifies that the prices and specifications are hereby accepted.

Payment terms: Net 30 days. All overdue balances will be charged a 1.5% a month, 18% annual percentage rate.

Limited Warranty: All plant material is under a limited warranty for one year. Transplanted plant material and/or plant material that dies due to conditions out of Yellowstone Landscape's control (i.e. Acts of God, vandalism, inadequate irrigation due to water restrictions, etc.) shall not be included in the warranty.

Client:

Prepared by:

Nick Crutcher

Date:

Date: December 6, 2017

Internal Use Only

Project Number:	District: Bradenton
PO Reference:	Date Work Completed:



EXHIBIT 7.

Remson Aquatics

11207 Remson Lane
Riverview, FL 33579
(813) 671-2851
kar@remsonaquatics.com
www.remsonaquatics.com

ESTIMATE

ADDRESS

DMS
c/o DPGF
1060 Center Commons Blvd.
Suite 340
Maitland, FL.
Maitland, FL 32751

SHIP TO

DMS
c/o DPGF
1060 Center Commons Blvd.
Suite 340
Maitland, FL.
Maitland, FL 32751

ESTIMATE # 1002**DATE 01/08/2018**

P.O. NUMBER**SALES REP**

ACTIVITY	QTY	RATE	AMOUNT
Aquatic Plantings Aquatic Plantings installation within 6 littoral shelves in the community of Panther Trace II CDD Plants to be installed are soft stem bulrush and cord grass Ponds and Plant amount; Pond CA - 300 plants Pond M- 300 plants Pond D- 350 plants Pond N- 400 plants Pond 12 - 200 plants Pond 73 - 300 plants	1	2,368.75	2,368.75

TOTAL**\$2,368.75**

Accepted By

Accepted Date

EXHIBIT 8.

Ms. Jackson was not present, next item followed.

B. Board Nomination & Appointment to Vacant Board Supervisor Seat 5

There being none, next item followed.

C. Oath of Office of New Supervisor, Supervisor Information Sheet & Form 1. Waiver or Acceptance of Compensation

There being none, next item followed.

D. Consideration and Approval of Resolution 2018-01 Redesignation of Officers

There being none, next item followed.

Items A-D have been tabled to next meeting

FIFTH ORDER OF BUSINESS – Administrative Matters

A. Consideration and Approval of Minutes of the October 23, 2017

Ms. Rivas presented the October 23, 2017 Minutes and asked for any comments, questions or corrections.

On a MOTION by Mr. Spiess, SECONDED by Ms. Wood, WITH ALL IN FAVOR, the Board accepted the meeting for the Panther Trace II Community Development District.

B. Acceptance of the Unaudited October 2017 Financial Statements

Ms. Rivas revised the Unaudited October 2017 Financial Statements and asked for any comments or questions.

On a MOTION by Mr. Hewett, SECONDED by Mr. Spiess, WITH ALL IN FAVOR, the Board accepted the Unaudited October 2017 Financial Statements for the Panther Trace II Community Development District.

C. Acceptance of the Operations & Maintenance Expenditures October 2017

Ms. Rivas reviewed the Operations & Maintenance Expenditures for October and asked for any comments or questions.

Mr. Hewett commented about the TECO late charges. Ms. Rivas replied and stated she would look into it. Mr. Hewett also requested a year accounting of all of the late fees.

On a MOTION by Mr. Spiess, SECONDED by Ms. Wood, WITH ALL IN FAVOR, the Board accepted the Operations & Maintenance Expenditures of October 2017, with supervisor request to take care of the TECO late charges and past calendar year accounting of late fees, for the Panther Trace II Community Development District.

SIXTH ORDER OF BUSINESS – Business Matters

A. Landscape Project Update

Mr. Crutcher presented the Landscape Project Update and asked for any comments or questions.

Discussion ensued.

Mr. Crutcher gave two proposals for the Board to review for median landscape at entry.

Discussion ensued. Ms. Comings-Thibault requested a copy of the landscape calendar and also an update each month.

On a MOTION by Mr. Hewett, SECONDED by Mr. Spiess, WITH ALL IN FAVOR, the Board accepted the Yellowstone proposal for Pink Muhly Grass, not to exceed \$32,000, for the Panther Trace II Community Development District.

B. Resident Request for Temporary Access from Panther Trace Blvd for Pool Construction

Ms. Rivas presented Resident Request for Temporary Access from Panther Trace Blvd. for Pool Construction and asked for comments or questions.

Discussion ensued.

On a MOTION by Mr. Spiess, SECONDED by Mr. Cunha, WITH ALL IN FAVOR, the Board declined the resident request for temporary access due to concerns of crossing into other resident's yard and damaging CDD property for the Panther Trace II Community Development District.

Anna Ramirez brought up another resident who was using the backyard access to build a pool without prior CDD permission.

On a MOTION by Mr. Cunha, SECONDED by Mr. Spiess, WITH ALL IN FAVOR, the Board approved the District Manager moving forward with communicating with the resident for the Panther Trace II Community Development District.

C. LLS Tax Solution - Special Assessment Revenue Refunding Bonds, Series 2014

On a MOTION by Mr. Spiess, SECONDED by Mr. Cunha, WITH ALL IN FAVOR, the Board approved the LLS Tax Solution – Special Assessment Revenue Refunding Bonds, Series 2014 for the Panther Trace II Community Development District.

SEVENTH ORDER OF BUSINESS – Staff Reports

A. District Manager

Ms. Rivas presented the Aquatics Report and asked for comments or questions.

Discussion ensued.

B. District Counsel

There being none, next item followed.

C. District Engineer

There being none, next item followed.

D. Amenity Manager September 2017 Operations Report

Ms. Ramirez presented the September 2017 Operations Report and asked for comments or questions.

Discussion ensued. Ms. Ramirez also stated she would be getting information on a Doggy Station.

SEVENTH ORDER OF BUSINESS – Audience Comments

Resident asked about the light poles that are being hit with weed eater.

EIGHTH ORDER OF BUSINESS – Supervisor Requests

There being none, next item followed.

NINTH ORDER OF BUSINESS – Adjournment

On a MOTION by Mr. Spiess, SECONDED by Mr. Cunha, WITH ALL IN FAVOR, the Board adjourned the meeting for the Panther Trace II Community Development District.

**Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on _____.

Signature

Printed Name

Title: ☐ Secretary ☐ Assistant Secretary

Signature

Printed Name

Title: ☐ Chairman ☐ Vice Chairman

EXHIBIT 9.

Panther Trace II
Community Development District

Financial Statements
(Unaudited)

November 30, 2017

Panther Trace II CDD
Balance Sheet
November 30, 2017

	GENERAL FUND	SERIES 2014 DEBT SERVICE	TOTAL
<u>ASSETS:</u>			
CASH - OPERATING ACCOUNT	\$ 26,911	\$ -	\$ 26,911
PETTY CASH	100	-	100
CASH - DEBIT CARD	1,751	-	1,751
INVESTMENTS:			
MONEY MARKET ACCOUNT	1,136,126	-	1,136,126
REVENUE TRUST	-	73,198	73,198
RESERVE CASH TRUST	-	327,553	327,553
REDEMPTION - PREPAYMENT TRUST	-	31	31
ACCOUNTS RECEIVABLE	147	-	147
ASSESSMENTS RECEIVABLE (TAX ROLL)	581,781	566,139	1,147,920
DUE FROM GF	-	257,060	257,060
PREPAID EXPENSES	67	-	67
DEPOSITS	2,065	-	2,065
TOTAL ASSETS	<u>\$ 1,748,948</u>	<u>\$ 1,223,981</u>	<u>\$ 2,972,929</u>
<u>LIABILITIES:</u>			
ACCOUNTS PAYABLE	\$ 74,142	\$ -	\$ 74,142
ACCRUED EXPENSES	-	-	-
DUE TO DEVELOPER	17,959	-	17,959
DEFERRED REVENUE (TAX ROLL)	581,781	566,139	1,147,920
RENTAL DEPOSITS	-	-	-
DUE TO OTHER FUNDS	257,060	-	257,060
<u>FUND BALANCE:</u>			
NONSPENDABLE:			
PREPAID AND DEPOSITS	2,132	-	2,132
ASSIGNED:			
THREE MONTH OPERATING RESERVE	210,878	-	210,878
FY16 RESERVE FOR R&R	35,520	-	35,520
FY17 RESERVE FOR R&R	40,900	-	40,900
FY18 RESERVE FOR R&R	41,200	-	41,200
RESTRICTED FOR:			
DEBT SERVICE	-	657,842	657,842
UNASSIGNED:	487,376	-	487,376
TOTAL LIABILITIES & FUND BALANCE	<u>\$ 1,748,948</u>	<u>\$ 1,223,981</u>	<u>\$ 2,972,929</u>

Panther Trace II CDD
General Fund
Statement of Revenue, Expenditures and Changes in Fund Balance
For the Period from October 1, 2017 to November 30, 2017

	FY2018 ADOPTED BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUES				
ASSESSMENTS - ON ROLL (BUDGETED NET)	\$ 840,213	\$ 84,021	\$ 258,521 (a)	\$ 174,500
INTEREST REVENUE	300	50	459	409
RENTAL REVENUE	3,000	500	396	(104)
MISCELLANEOUS REVENUE (ACCESS KEYS & OTHER)	-	-	75	75
FUND BALANCE FORWARD (RESERVE CONTRIBUTIONS)	-	-	-	-
DISCOUNT	-	-	-	-
TOTAL REVENUES	843,513	84,571	259,451	174,880
EXPENDITURES				
BOARD OF SUPERVISORS PAYROLL	12,000	2,000	2,800	(800)
PAYROLL TAXES	918	153	356	(203)
PAYROLL SERVICES FEE	1,300	217	291	(74)
TRAVEL PER DIEM	250	42	-	42
MANAGEMENT CONSULTING SERVICES	48,000	8,000	8,000	-
OFFICE SUPPLIES	150	25	-	25
BANK FEES	200	33	-	33
MISC. ADMIN. EXPENSE	-	-	-	-
MASS MAILING	2,000	333	-	333
AUDITING	4,200	700	-	700
COUNTY - ASSESSMENT COLLECTION FEES (4%)	-	-	-	-
REGULATORY AND PERMIT FEES	175	175	175	-
LEGAL ADVERTISEMENTS	1,000	167	284	(117)
ENGINEERING SERVICES	6,000	1,000	-	1,000
LEGAL SERVICES	25,000	4,167	398	3,769
WEBSITE ADMINISTRATION	180	30	22	8
PROPERTY TAX & ADMIN	-	-	-	-
TOTAL ADMINISTRATIVE	101,373	17,041	12,326	4,715
INSURANCE				
INSURANCE (PUBLIC OFFICIALS)	-	-	-	-
INSURANCE (LIABILITY, PROPERTY & CASUALTY; BOND)	12,059	12,059	11,616	443
TOTAL INSURANCE	12,059	12,059	11,616	443
DEBT SERVICE ADMINISTRATION				
DISSEMINATION AGENT - BONDS	2,000	2,000	-	2,000
ARBITRAGE REBATE	650	-	-	-
TRUSTEE FEES	5,084	5,084	5,084	-
TOTAL DEBT SERVICE ADMINISTRATION	7,734	7,084	5,084	2,000
SECURITY:				
SECURITY SYSTEM - (ENVERA CONTRACT)	6,168	1,542	1,542	-
SECURITY MONITORING - (EMG)	440	577	100	477
SECURITY PATROL - (CBM)	34,200	5,700	3,162	2,538
SECURITY SYSTEM - MAINTENANCE & IMP.	1,200	1,200	470	730
TOTAL SECURITY	42,008	9,019	5,274	3,745
PHYSICAL ENVIRONMENT EXPENSES:				
ELECTRICITY	168,000	28,000	26,429	1,571
STREETLIGHTING LEASE	24,000	4,000	3,069	931
WATER	15,000	2,500	3,487	(987)
SOLID WASTE DISPOSAL	1,750	292	304	(12)
PEST CONTROL	400	67	100	(33)
COMMUNICATIONS (TEL, INTERNET, TECH, ETC)	2,184	364	359	5
FACILITY MAINTENANCE	3,000	500	-	500
WATERWAY MANAGEMENT PROGRAM - CONTRACT	19,020	3,170	3,170	-
WATERWAY MANAGEMENT PROGRAM - OTHER	2,000	333	-	333
ENTRY & WALLS MAINTENANCE	1,200	200	-	200
LANDSCAPE MAINTENANCE - CONTRACT	147,084	24,514	24,514	-
LANDSCAPE MAINTENANCE - OTHER	35,000	35,000	56,330	(21,330)
IRRIGATION MAINTENANCE	2,000	2,000	13,120	(11,120)
DECORATIVE LIGHTS & MAINTENANCE	7,500	7,500	4,477	3,023
SIGNAGE REPAIRS	1,200	200	-	200
FIELD MISCELLANEOUS	2,500	417	50	367
TOTAL PHYSICAL ENVIRONMENT	431,838	109,056	135,409	(26,353)

**Panther Trace II CDD
General Fund
Statement of Revenue, Expenditures and Changes in Fund Balance
For the Period from October 1, 2017 to November 30, 2017**

	FY2018 ADOPTED BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	VARIANCE FAVORABLE (UNFAVORABLE)
CLUBHOUSE & AMENITY ADMINISTRATION:				
AMENITY CENTER MANAGEMENT	43,000	7,167	8,488	(1,321)
FICA TAXES AMENITY EMPLOYEE - EMPLOYER PORTION	-	-	510	(510)
AMENITY MANAGEMENT (CELL PHONE & REIMB EXPENSES)	600	100	100	-
AMENITY CTR MAINTENANCE & IMPROVEMENTS	1,500	250	-	250
CLUBHOUSE FACILITY MAINTENANCE - CLEANING	3,900	650	790	(140)
CLUBHOUSE FACILITY MAINTENANCE - OTHER	12,000	2,000	-	2,000
POOL MAINTENANCE	23,900	3,983	3,200	783
POOL PERMITS	425	-	-	-
POOL MAINT & MONITORING - OTHER	9,500	1,583	1,395	188
CLUBHOUSE MISCELLANEOUS SUPPLIES	3,000	500	77	423
CLUBHOUSE MISCELLANEOUS EXPENSE	-	-	-	-
SPECIAL EVENTS	10,000	1,667	98	1,569
PLAYGROUND MAINTENANCE	3,000	500	-	500
CAPITAL OUTLAY	96,476	30,436	30,436	-
RESERVES CAPITAL	-	-	-	-
TOTAL	207,301	48,836	45,094 (b)	3,742
INCREASE IN FUND BALANCE	41,200	-	-	-
TOTAL EXPENDITURES	843,513	203,095	214,803	(11,708)
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	-	(118,524)	44,648	163,172
NET CHANGE IN FUND BALANCE	-	(118,524)	44,648	163,172
FUND BALANCE - BEGINNING	699,717	699,717	773,359	773,359
INCREASE IN FUND BALANCE	41,200	-	-	-
FUND BALANCE - ENDING	\$ 740,917	\$ 581,193	\$ 818,007	\$ 936,531

a) Assessment budget reported at net and actual collections reported at net.

b) Renewel & Replacement (Reserve) expenditures:

Renewal & Replacement (Reserve)		
	FY 2016	\$ 145,600
	FY 2017	\$ 40,900
	FY 2018	\$ 41,200
	Total	\$ 227,700
	FY17 Pool Finish Per Reserve Study	\$ (100,000)
	FY17 Well Pumps per Reserve Study	\$ (10,080)
Total Reserve Balance After FY18 Reserve Component Exp.		\$ 117,620

Panther Trace II CDD
DS Fund - Series 2014
Statement of Revenue, Expenditures and Changes in Fund Balance
For the Period from October 1, 2017 to November 30, 2017

	BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUE				
ASSESSMENTS - ON ROLL (GROSS)	\$ 890,088	\$ 81,888	\$ 251,610 (a)	\$ 169,722
INTEREST--INVESTMENT	-	-	606	606
DISCOUNT ASSESSMENTS	(35,604)	-	-	-
MISCELLANEOUSE INCOME	-	-	-	-
TOTAL REVENUE	854,484	81,888	252,216	170,328
EXPENDITURES				
COUNTY ASSESSMENT COLL FEES	35,604	-	-	-
INTEREST EXPENSE	381,545	190,738	190,738	-
PRINCIPAL RETIREMENT (MAY 1, 2018)	440,000	-	-	-
TOTAL EXPENDITURES	857,149	190,738	190,738	-
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	(2,665)	(108,850)	61,478	170,328
NET CHANGE IN FUND BALANCE	(2,665)	(108,850)	61,478	170,328
FUND BALANCE - BEGINNING	-	-	596,364	596,364
FUND BALANCE - ENDING	\$ (2,665)	\$ (108,850)	\$ 657,842	\$ 766,692

Note (A) - Assessments are budgeted at gross and YTD budget is reported at net of discount assessment and county assessment collection fees. Actual on roll is reported at net.

**Panther Trace II CDD
Cash Reconciliation
November 30, 2017**

	<i>Bank United</i>
	<i>(Operating Acct)</i>
	<hr/>
Balance Per Bank Statement	\$ 45,726.85
Less: Outstanding Checks	(18,815.97)
	<hr/>
<i>Adjusted Bank Balance</i>	<i>\$ 26,910.88</i>
	<hr/> <hr/>
Beginning Bank Balance Per Books	\$ 45,374.73
Add: Cash Receipts	50,006.35
Less: Cash Disbursements	(68,470.20)
	<hr/>
<i>Balance Per Books</i>	<i>\$ 26,910.88</i>
	<hr/> <hr/>

**Panther Trace II CDD
Cash Register - FY2018**

Date	Num	Name	Memo	Receipts	Disbursements	Balance
BALANCE 9-30-2017						31,780.84
10/01/2017	1260	DPFG MANAGEMENT & CONSULTING, LLC	CDD Mgmt - October		4,000.00	27,780.84
10/02/2017	1261	EGIS INSURANCE & RISK ADVISORS	Insurance FY 2018		11,616.00	16,164.84
10/02/2017	1262	ENVERA	10/1-12/31 - CCTV Monitoring		1,542.00	14,622.84
10/02/2017	1263	REPUBLIC SERVICES	10/1-10/31 - Solid Waste		107.51	14,515.33
10/06/2017	ACH10062017	Paychex	Payroll Fee		54.25	14,461.08
10/06/2017	10058DD	ANNA RAMIREZ	9/17-9/30 P/R		1,413.18	13,047.90
10/06/2017	10056DD	ANTHONY CUNHA	BOS Mtgs - 8/28 & 9/25/17		369.40	12,678.50
10/06/2017	10059	JEFFREY A. SPIESS	BOS Mtgs - 8/29 & 9/25/17		369.40	12,309.10
10/06/2017	ACH10062017	Paychex	9/17-9/30 P/R		555.02	11,754.08
10/06/2017	10057DD	RICHARD HEWETT	BOS Mtg - 9/25/17		184.70	11,569.38
10/06/2017	10060DD	Pamela S. Wood	BOS Mtgs - 6/28, 8/28 & 9/25/17		554.10	11,015.28
10/10/2017	1020	Panther Trace II.	Transfer to Operating	50,000.00		61,015.28
10/11/2017	1264	ALL PHASE PLUMBING SERVICES	Plumbing Repairs		2,450.00	58,565.28
10/11/2017	1265	BOCC	8/23-9/22 - 11518 Newgate Crest Dr		1,010.66	57,554.62
10/11/2017	1266	CBM SERVICES GROUP	9/25-10/1 - Security Guard		506.25	57,048.37
10/11/2017	1267	HOME TEAM PEST DEFENSE	Pest Control		100.50	56,947.87
10/11/2017	1268	STRALEY ROBIN VERICKER	Legal Svcs thru 9/15/17		192.50	56,755.37
10/11/2017	1269	TAMPA PUBLISHING COM	Legal Ad		382.50	56,372.87
10/12/2017	1270	TECO	Summary Bill - September		13,378.51	42,994.36
10/12/2017	1271	YELLOWSTONE LANDSCAPE	Landscape		12,407.00	30,587.36
10/12/2017	1272	ZEBRA CLEANING TEAM, INC.	Misc. Pool Maint		1,394.60	29,192.76
10/13/2017	1273	ZEBRA CLEANING TEAM, INC.	Pool Maint - September		1,900.00	27,292.76
10/13/2017		Panther Trace II.	Rentals/Misc	594.75		27,887.51
10/18/2017	1274	FLORIDA COURTS, INC.	Resurface Tennis Court (50%)		8,430.00	19,457.51
10/20/2017	1275	FLORIDA DEPARTMENT OF REVENUE	3rd Qtr Sales Tax 17		148.50	19,309.01
10/20/2017	1276	CBM SERVICES GROUP	10/2-10/8 - Security Guard		499.50	18,809.51
10/20/2017	1277	REMSON AQUATICS	Lake & Pond Maint - October		1,585.00	17,224.51
10/20/2017	ACH10202017	Paychex	P/R Fee		104.25	17,120.26
10/20/2017	10061DD	ANNA RAMIREZ	10/1-10/14 P/R		1,463.18	15,657.08
10/20/2017	ACH10202017	Paychex	10/1-10/14 P/R		309.22	15,347.86
10/24/2017		Panther Trace II.	Rental	25.00		15,372.86
10/27/2017	1278	S.F.C.G. CONTRACTING AND CONSTRUCTI	Holiday Lighting		4,477.50	10,895.36
10/27/2017	1279	ZEBRA CLEANING TEAM, INC.	Pool Maint - October		1,600.00	9,295.36
10/27/2017	1021	Panther Trace II.	Transfer to Operating	50,000.00		59,295.36
10/29/2017		Bank United	Interest	4.37		59,299.73
10/30/2017	1280	FLORIDA COURTS, INC.	Resurface Courts		9,740.00	49,559.73
10/30/2017	1281	JAYMAN ENTERPRISES, LLC	Hurricane Prep & Repairs		225.00	49,334.73
10/30/2017	1282	LANDSCAPE MAINTENANCE PROFESSIONALS, INC.	Mulch		3,960.00	45,374.73
BANK UNITED EOM BALANCE 10-31-2017				100,624.12	87,030.23	45,374.73
11/01/2017	1283	DPFG MANAGEMENT & CONSULTING, LLC	CDD Mgmt - November		4,000.00	41,374.73
11/03/2017	1284	CBM SERVICES GROUP	Security 10/9-10/22		813.38	40,561.35
11/03/2017	1285	REPUBLIC SERVICES	11/1-11/30 - Solid Waste		181.83	40,379.52
11/03/2017	1286	STRALEY ROBIN VERICKER	Legal Svcs thru 10/15/17		545.22	39,834.30
11/03/2017	1287	TECO	VOID:	0.00		39,834.30
11/03/2017	1288	TECO	9/17-10/16 - Streetlights		2,170.13	37,664.17
11/03/2017	ACH11032017	Paychex	P/R Fee		44.25	37,619.92
11/03/2017	10063DD	ANNA RAMIREZ	10/15-10/28/17 - P/R		1,540.59	36,079.33
11/03/2017	10062DD	ANTHONY CUNHA	BOS Mtg - 10/23/17		184.70	35,894.63
11/03/2017	10064	JEFFREY A. SPIESS	BOS Mtg - 10/23/17		184.70	35,709.93
11/03/2017	10065DD	Pamela S. Wood	BOS Mtg - 10/23/17		184.70	35,525.23
11/03/2017	ACH11032017	Paychex	10/15-10/28 - P/R & BOS Mtg		446.25	35,078.98
11/14/2017	1290	BOCC	9/23-10/22 - 11518 Newgate Crest Dr		1,980.40	33,098.58
11/14/2017	1291	CBM SERVICES GROUP	10/30-11/5 - Security Guard		364.50	32,734.08
11/14/2017	1292	EMG	12/1-2/28 - Monitoring		100.35	32,633.73

**Panther Trace II CDD
Cash Register - FY2018**

Date	Num	Name	Memo	Receipts	Disbursements	Balance
11/14/2017	1293	FLORIDA DEPT OF ECONOMIC OPPORTUNIT	Annual Filing - FY 2018		175.00	32,458.73
11/14/2017	1294	FRONTIER COMMUNICATIONS	11/1-11/30 - Internet/Phone		359.09	32,099.64
11/14/2017	1295	REMSON AQUATICS	Lake Maint - November		1,585.00	30,514.64
11/14/2017	1296	TECO	Summary Bill - October		12,993.94	17,520.70
11/14/2017	1297	US BANK	Trustee Fees Series 2014		5,083.65	12,437.05
11/14/2017	1298	VANGUARD CLEANING SYSTEMS OF TAMPA	CH Clearing - November		325.00	12,112.05
11/14/2017	1299	YELLOWSTONE LANDSCAPE	Irrigation Repairs		289.50	11,822.55
11/14/2017	1022	Panther Trace II.	Transfer to operating	50,000.00		61,822.55
11/14/2017		TECO	VOID	0.00		61,822.55
11/17/2017	ACH11172017	Paychex	P/R Fee		44.25	61,778.30
11/17/2017	10067DD	ANNA RAMIREZ	10/29-11/11 - P/R		1,528.71	60,249.59
11/17/2017	10066DD	ANTHONY CUNHA	BOS Mtg - 12/4/17		184.70	60,064.89
11/17/2017	10068	JEFFREY A. SPIESS	BOS Mtg - 12/4/17		184.70	59,880.19
11/17/2017	10069DD	Pamela S. Wood	BOS Mtg - 12/4/17		184.70	59,695.49
11/17/2017	ACH11172017	Paychex	10/29-11/11 - P/R & BOS Mtg		422.01	59,273.48
11/20/2017	1300	YELLOWSTONE LANDSCAPE	Landscape & Pump Replacement		24,523.67	34,749.81
11/20/2017	1301	ZEBRA CLEANING TEAM, INC.	Pool Maint - November		1,600.00	33,149.81
11/22/2017	1302	CBM SERVICES GROUP	Security 11/6-11/19		499.50	32,650.31
11/22/2017	1303	HOME TEAM PEST DEFENSE	Pest Control - November		100.50	32,549.81
11/22/2017	1304	TAMPA PUBLISHING COM	Legal Ad		284.50	32,265.31
11/28/2017		TECO	VOID	0.00		32,265.31
11/28/2017	1305	CBM SERVICES GROUP	Security 11/13-11/26		610.13	31,655.18
11/28/2017	1306	JAYMAN ENTERPRISES, LLC	Misc. Repairs for Irrigation meter		150.00	31,505.18
11/28/2017	1307	REPUBLIC SERVICES	Solid Waste - December		121.83	31,383.35
11/28/2017	1308	STRALEY ROBIN VERICKER	Legal Svcs thru 11/15/17		247.50	31,135.85
11/28/2017	1309	TECO	10/17-11/13 - Streetlights		2,197.69	28,938.16
11/30/2017	ACH11302017	Paychex	P/R Fees		44.25	28,893.91
11/30/2017	10070DD	ANNA RAMIREZ	11/12-11/25/17 - P/R		1,608.65	27,285.26
11/30/2017	ACH11302017	Paychex	11/12-11/25/17 - P/R		380.73	26,904.53
11/30/2017		Bank United	Interest	6.35		26,910.88
BANK UNITED EOM BALANCE 11-30-2017				50,006.35	68,470.20	26,910.88

EXHIBIT 10.

PANTHER TRACE II COMMUNITY DEVELOPMENT DISTRICT
1060 MAITLAND CENTER COMMONS BLVD., SUITE 340, MAITLAND, FL., 32751

**OPERATION & MAINTENANCE
EXPENDITURES**

Dear Board of Supervisors:

Please see attached the Panther Trace II Check Register reflecting all operation and maintenance expenditures paid from:

December 1, 2017 thru December 31, 2017

Please note that this does not include expenditures previously approved by the Board.

The total amount for items being presented is: **\$ 15,803.02**

Thank you!

District Accounts Payable

**Panther Trace II CDD
Cash Register - FY2018**

Date	Num	Name	Memo	Receipts	Disbursements	Balance
12/01/2017	1310	DPFG MANAGEMENT & CONSULTING, LLC	CDD Mgmt - December		4,000.00	22,910.88
12/11/2017		Panther Trace II.	Funds Transfer		275.00	22,635.88
12/13/2017		Panther Trace II.	Rentals/Misc	526.00		23,161.88
12/15/2017	1311	BOCC	10/23/11/20 - 11518 Newgate Crest Dr		2,063.40	21,098.48
12/15/2017	1312	CBM SERVICES GROUP	11/27-12/3 - Security Guard		162.00	20,936.48
12/15/2017	1313	CLEAN SWEEP SUPPLY CO	Cleaning Supplies		133.80	20,802.68
12/15/2017	1314	FRONTIER COMMUNICATIONS	12/1-12/31 - Phone		173.74	20,628.94
12/15/2017	1315	JAYMAN ENTERPRISES, LLC	Clean up around dumpster		50.00	20,578.94
12/15/2017	1316	MHD COMMUNICATIONS	Replace Card Reader		470.00	20,108.94
12/15/2017	1317	REMSON AQUATICS	Lake & Pond Maint - December		1,585.00	18,523.94
12/15/2017	1318	TECO	VOID: Summary Bill - November	0.00		18,523.94
12/15/2017	1319	VANGUARD CLEANING SYSTEMS OF TAMPA	CH Cleaning - October & November		790.00	17,733.94
12/15/2017	1320	ZEBRA CLEANING TEAM, INC.	Pool Maint - December		1,600.00	16,133.94
12/15/2017	ACH12152017	Paychex	P/R Fees		44.25	16,089.69
12/15/2017	10071DD	ANNA RAMIREZ	11/26-12/9/17 - P/R		1,528.71	14,560.98
12/15/2017	ACH12152017	Paychex	11/26-12/9/17 - P/R		329.81	14,231.17
12/28/2017		Deluxe Bus Sys.	Checks		111.55	14,119.62
12/29/2017	1023	Panther Trace II.	Transfer to Operating	50,000.00		64,119.62
12/29/2017	ACH12292017	Paychex	P/R Fees		44.25	64,075.37
12/29/2017	10072DD	ANNA RAMIREZ	12/10-12/24/17 - P/R		1,933.54	62,141.83
12/29/2017	ACH12292017	Paychex	12/10-12/24/17 - P/R		507.97	61,633.86
12/31/2017		Bank United	Interest	4.45		61,638.31
BANK UNITED EOM BALANCE 12-31-2017				50,530.45	15,803.02	61,638.31



DPFG

MANAGEMENT & CONSULTING, LLC

1060 Maitland Center Commons, Suite 340

Maitland, FL 32751

TEL: 321-263-0132

FAX: 321-263-0136

**PLEASE REMIT PAYMENT TO CORPORATE HEADQUARTERS: -
27127 Calle Arroyo, Suite 1910 - San Juan Capistrano, CA 92675
(949) 388-9269, Accounts Receivable**

Panther Trace II CDD
c/o DPFG
1060 Maitland Center Commons, Suite 340
Maitland, FL 32751

Invoice

Invoice Date: December 01, 2017

Invoice Num: 76665

Contract#:

Account#: 1497(a):

Fed I.D. No: 61-1806473

In Reference To: For services rendered for the period ending: December 01, 2017
Panther Trace II Community Development District ("CDD") Management Services:

Reimbursable Expenses:

<u>Date</u>	<u>Consultant</u>	<u>Description</u>	<u>Amount</u>
12/1/2017	MA	Professional Management Services: Monthly CDD management including management, records, administration, general fund accounting, and regulatory compliance work. - Service Period: 12/1/17 - 12/31/17	\$4,000.00

Total Expenses: \$4,000.00

Amount Due This Invoice: \$4,000.00

RECEIVED NOV 30 2017

This debt will be assumed to be valid unless you dispute its validity in writing within 30 days of the Invoice date

**DPFG is now accepting the following credit cards;
VISA, MASTERCARD, DISCOVER and AMERICAN EXPRESS**



Hillsborough
County Florida

CUSTOMER NAME	ACCOUNT NUMBER	BILL DATE	DUE DATE
PANTHER TRACE II	8533120000	11/28/2017	12/19/2017

Service Address: 11518 NEWGATE CREST DR

S-Page 1 of 1

METER NUMBER	PREVIOUS DATE	PREVIOUS READ	PRESENT DATE	PRESENT READ	CONSUMPTION (IN GALLONS)	READ TYPE	METER DESCRIPTION
49069267	10/23/2017	40425	11/20/2017	42327	190200	ACTUAL	WATER

Service Address Charges

Customer Bill Charge	\$4.11
Purchase Water Pass-Thru	\$557.29
Water Base Charge	\$89.60
Water Consumption Charge	\$348.62
Sewer Base Charge	\$217.39
Sewer Usage Charge	\$846.39
Total Service Address Charges	\$2063.40

Summary of Account Charges

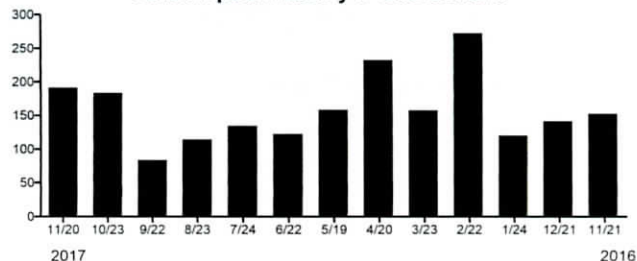
Previous Balance	\$1,980.40
Net Payments - Thank You	(\$1,980.40)
Total Account Charges	\$2063.40

AMOUNT DUE	\$2063.40
-------------------	------------------

Important Message

Hillsborough County Public Utilities will be making billing system upgrades on Friday, Dec. 1. During this time, customer service offices will be closed and online services will not be available. AMSCOT offices will remain open for payments that day.

Consumption History x 1000 Gallons





CBM Services Group Inc.
200 Oak Drive, Ste 201
Syosset, NY 11791
516-364-0957

Invoice

Date	Invoice #
12/5/2017	16749

Bill To
PANTHER TRACE II C/O DPFG 1060 MAITLAND CTR COMMONS MAITLAND FL 32751

Ship To
11518 NEWGATE CREST DRIVE RIVERVIEW, FL

P.O. Number	Terms	Service Date		Account #	Due Date	Work Order Number
	Due on receipt	12/5/2017			12/5/2017	14459
Service	Description			Quantity	Price	Amount
SECURITY GUARD S...	PROVIDE SECURITY GUARD SERVICES ON 11/27 - 12/3/17; 12 HOURS @ \$13.50/HOUR.				162.00	162.00
				RECEIVED DEC 15 2017		
					Total	\$162.00

INVOICE NO.	PAGE
00198469	1
INVOICE DATE	
12/05/17	

BILL TO:

PANTHER TRACE CLUBHOUSE
 C/O DPGF
 1060 MAITLAND CENTER COMMONS BLVD, S
 MAITLAND, FL 32751

SHIP TO:

PANTHER TRACE II
 11518 NEWGATE CREST DRIVE
 RIVERVIEW, FL 33569

ORDER NO.	ORDER DATE	CUSTOMER NO.	LOC	SALES REP.
200556	12/04/17	PTC101	TP	PJB

CUSTOMER P.O. NUMBER	JOB NUMBER	SHIP VIA	PPD / COL
		OUR TRUCK	

ITEM NUMBER DESCRIPTION	QTY. ORDERED	QTY. SHIPPED/RETURNED QTY. BACKORDERED	UNIT PRICE	UOM DISC %	EXTENDED PRICE
PH-1000203 TOWEL MULTIFOLD WHITE	2.00	2.00	22.500	CS	45.00
LG-PNL523 LINER 55 GAL 38 X 58 BLACK XHVY BLACK 2 MIL 100/CSE	2.00	.00 2.00	44.400	CS	.00



ALL OVERDUE ACCOUNTS WILL BE LIABLE FOR ALL LEGAL AND COLLECTION FEES.

COMMENTS:

TERMS:

NET 30

SALE AMOUNT	45.00
MISC. CHARGES	.00
SHIPPING/HANDLING	.00
SALES TAX	.00
TOTAL	45.00
AMOUNT RECEIVED	.00
BALANCE DUE	45.00
RECEIVED BY:	

INVOICE NO.	PAGE
00198486	1
INVOICE DATE	
12/07/17	

BILL TO:

PANTHER TRACE CLUBHOUSE
 C/O DPG
 1060 MAITLAND CENTER COMMONS BLVD, S
 MAITLAND, FL 32751

SHIP TO:

PANTHER TRACE II
 11518 NEWGATE CREST DRIVE
 RIVERVIEW, FL 33569

ORDER NO.	ORDER DATE	CUSTOMER NO.	LOC	SALES REP.
200556	12/04/17	PTC101	TP	PJB

CUSTOMER P.O. NUMBER	JOB NUMBER	SHIP VIA	PPD / COL
		OUR TRUCK	

ITEM NUMBER DESCRIPTION	QTY. ORDERED	QTY. SHIPPED/RETURNED QTY. BACKORDERED	UNIT PRICE	UOM DISC %	EXTENDED PRICE
LG-PNL523	2.00	2.00	44.400	CS	
LINER 55 GAL 38 X 58 BLACK					88.80
XHVV BLACK 2 MIL 100/CSE					



CLEAN SWEEP

RECEIVED DEC 15 2017

ALL OVERDUE ACCOUNTS WILL BE LIABLE FOR ALL LEGAL AND COLLECTION FEES.

COMMENTS:

TERMS:

NET 30

SALE AMOUNT	88.80
MISC. CHARGES	.00
SHIPPING/HANDLING	.00
SALES TAX	.00
TOTAL	88.80
AMOUNT RECEIVED	.00
BALANCE DUE	88.80
RECEIVED BY:	

Account Summary

New Charges Due Date	12/28/17
Billing Date	12/01/17
Account Number	813-671-0831-122006-5
PIN	8707
Previous Balance	359.09
Payments Received Thru 11/22/17	-359.09
Thank you for your payment!	
Balance Forward	.00
New Charges	173.74
Total Amount Due	\$173.74

RECEIVED DEC 15 2017

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Frontier Secure.**



Protect

Helps protect your computers and mobile devices against viruses and malware.



Connect

Cloud-based storage to save and share data from any Internet-connected device.



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To Pay Your Bill



Online: Frontier.com



1.800.801.6652



Pay by Mail

To Contact Us



Chat: Frontier.com



Online: Frontier.com/helpcenter



1.800.921.8102



Email: ContactBusiness@ftr.com

If your bill reflects that you owe a Balance Forward, you must make a payment immediately in order to avoid collection activities. You must pay a minimum of \$96.76 by your due date to avoid disconnection of your local service. All other charges should be paid by your due date to keep your account current.

Your current Frontier promotional rate will expire on 01/18/18. On that date, associated promotional credits and discounts will no longer appear on your bill. For questions please call Customer Service.

Jayman Enterprises, LLC

1020 HILL FLOWER DR
Brooksville, FL 34604

Phone # (813)333-3008 jaymanenterprises@live.com
www.jaymanenterprises.com

Date	Invoice #
11/30/2017	305

Bill To
Anna Ramirez Panther Trace 2 11518 Newgate Crest Dr. Riverview, FL 33569

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Pick up oversized trash around dumpsite and clean up loose trash inside dumpsite area.	50.00	50.00
All work is complete!		Total	\$50.00

RECEIVED DEC 15 2017



INVOICE

DATE	10/18/2017
INVOICE #	12472
TERMS	Net 30
DUE DATE	11/17/2017

Please Remit Payment To:
5808 Breckenridge Pkwy Ste G, Tampa, FL 33610
Phone: 813-948-0202 Fax: 813-319-2680
www.MHDcommunications.com

BILL TO		SHIP TO		
Panther Trace II c/o DPG 1060 MaitlandCenter Commons Blvd., Suite Maitland, FL 32751		Panther Trace II CDD 1118 Newgate Crest Drive Riverview, FL 33568		
DESCRIPTION	QUANTITY	RATE	AMOUNT	
Re: WO # 12856613 10/13/17: Troubleshoot card reader. Relocated card reader from men's bathroom to gate to troubleshoot. 10/16/17: Replaced Kantech card reader.	2	115.00	230.00	
Kantech Card Reader	1	190.00	190.00	
Trip Charge to Riverview Location	2	25.00	50.00	
A late payment charge of 5% per month will be applied to all unpaid balances.		Total	\$470.00	
We appreciate your business. Thank you! Please let us know how we can help you further!		Payments/Credits	\$0.00	
		Balance Due	\$470.00	

RECEIVED 11 14 2017

Commercial Phone Systems - Computer Networks - Access Control Systems - Low Voltage Cabling
Wireless Nurse Call Systems - Security & Surveillance Systems - Office Technology Moves/Relocation



Remson Aquatics
11207 Remson Lane
Riverview, FL 33579
Phone No. (813) 671-2851

Invoice

Date	Invoice #
12/11/2017	109530

Bill To
Panther Trace II CDD c/o DPGF 1060 Maitland Center Commons Blvd. Suite 340 Maitland, FL. 32751

TERMS NET 30 DAYS

Description	Amount
December Lake Maintenance Service Provided-12/08/17	1,585.00
RECEIVED DEC 15 2017	

Remson Aquatics is a licensed aquatics herbicide applicator in good standings with the State of Florida. Remson Aquatics will secure all permits and ensure work is done within State, County, and local government guidelines and policies.

Total	\$1,585.00
--------------	------------

Vanguard Cleaning Systems of Tampa Bay
12108 North 56th St.
Suite 8
Tampa, FL. 33617
Tampa, FL 33617

Invoice

Panther Trace II CDD
C/O DPFG
1060 Maitland Center Commons Blvd #340
Maitland, FL 32751

Date	Invoice #
10/1/2017	73555
P.O. No.	Due Date
	10/31/2017

Description	Qty	Rate	Amount
October (10/1/2017 - 10/31/2017) Monthly Service Charge	1	325.00	325.00T
RECEIVED DEC 14 2017			
Subtotal			\$325.00
Sales Tax (0.0%)			\$0.00
Total			\$325.00

Phone #

813-849-6500 ext.207

E-mail

ALPerkins@vanguardcleaning.com

Vanguard Cleaning Systems of Tampa Bay
12108 North 56th St.
Suite 8
Tampa, FL. 33617
Tampa, FL 33617

Invoice

Panther Trace II CDD
C/O DPFG
1060 Maitland Center Commons Blvd #340
Maitland, FL 32751

Date	Invoice #
10/31/2017	74303
P.O. No.	Due Date
	11/30/2017

Description	Qty	Rate	Amount
After Event Clean 10/21 and 10/22	2	70.00	140.00T
RECEIVED DEC 14 2017			
Subtotal			\$140.00
Sales Tax (0.0%)			\$0.00
Total			\$140.00

Phone #	813-849-6500 ext.207
E-mail	ALPerkins@vanguardcleaning.com

Vanguard Cleaning Systems of Tampa Bay
12108 North 56th St.
Suite 8
Tampa, FL. 33617
Tampa, FL 33617

Panther Trace II CDD
C/O DPFG
1060 Maitland Center Commons Blvd #340
Maitland, FL 32751

Invoice

Date	Invoice #
12/1/2017	74687
P.O. No.	Due Date
	12/31/2017

Description	Qty	Rate	Amount
December (12/1/2017 - 12/31/2017) Monthly Service Charge	1	325.00	325.00T
RECEIVED NOV 29 2017			
Subtotal			\$325.00
Sales Tax (0.0%)			\$0.00
Total			\$325.00

Phone #	813-849-6500 ext.207
E-mail	
AL.Perkins@vanguardcleaning.com	



Thanks For Your Business!

Zebra Cleaning Team, Inc.
P.O. BOX 3456
APOLLO BEACH, FL 33572
813-458-2942

DATE: DECEMBER 12, 2017
INVOICE #23

EXPIRATION DATE

TO Panther Trace II CDD

TECHNICIAN	JOB SITE	INSTALLATION DATE	PAYMENT TERMS	DUE DATE
Lance Wood				

QTY	ITEM #	DESCRIPTION	UNIT PRICE	LINE TOTAL
		December pool cleaning		\$1600.00

RECEIVED DEC 15 2017

SUBTOTAL
SALES TAX
TOTAL \$1600.00

Comments:

Panther Trace II TECO Late Charge Analysis Report

Month	Late Charge
January	-
February	5.88
March	-
April	30.00
May	143.61
June	1.15
July	-
August	-
September	-
October	69.24
REQUESTED CREDIT FROM TECO 1/15/18	249.88

*Account breakdown on page 2-3

Panther Trace II TECO Late Charge Analysis Report
Account Detail

Month	Account #	Late Charge
January		-
February	211015069886	5.88
March		-
April	211015067294	5.00
	211015067542	5.00
	211015068862	5.00
	211015069092	5.00
	211015069316	5.00
	211015069530	5.00
May	211015069647	5.00
	211015069423	5.00
	211015069217	5.00
	211015068979	5.00
	211015068748	5.00
	211015067542	5.00
	211015067294	5.00
	211015069886	20.51
	211015068615	26.52
	211015068375	22.24
	211015068128	24.80
	211015067914	14.54
June	211015069647	0.08
	211015069530	0.08
	211015069423	0.08
	211015069316	0.08
	211015069217	0.08
	211015069092	0.08
	211015068979	0.08
	211015068979	0.08
	211015068862	0.08
	211015068748	0.08
	211015067542	0.08
	211015067419	0.08

	211015067294	0.08
	211003406793	0.11
July		-
August		-
September		-
October	211015069647	5.00
	211015069530	5.00
	211015069423	5.00
	211015069316	5.00
	211015069217	5.00
	211015069092	5.00
	211015068979	5.00
	211015068862	5.00
	211015068748	5.00
	211015067682	9.24
	211015067542	5.00
	211015067419	5.00
	211015067294	5.00
TOTAL REQUESTED CREDIT FROM TECO 1/15/18		\$ 249.88

EXHIBIT 11.



An Equal
Opportunity
Employer

Southwest Florida Water Management District

Bartow Service Office
170 Century Boulevard
Bartow, Florida 33830-7700
(863) 534-1448 or
1-800-492-7862 (FL only)

Sarasota Service Office
6750 Fruitville Road
Sarasota, Florida 34240-9711
(941) 377-3722 or
1-800-320-3503 (FL only)

Tampa Service Office
7601 Highway 301 North
Tampa, Florida 33637-6759
(813) 985-7481 or
1-800-836-0797 (FL only)

2379 Broad Street, Brooksville, Florida 34604-6899
(352) 796-7211 or 1-800-423-1476 (FL only)
SUNCOM 628-4150 TDD only 1-800-231-6103 (FL only)
On the Internet at: WaterMatters.org

December 27, 2017

Panther Trace II CDD / Attn: Lisa Guillory
15310 Amberly Drive, Suite 175
C/O Dpfg, Inc.
Tampa, FL 33647

Subject: **Notice of Intended Agency Action Letter -- Approval**
Water Use Permit No.: 20 020706.000
Project Name: Panther Trace II
County: Hillsborough

Dear Sir/Madam:

The Southwest Florida Water Management District (District) has completed its review of the application for Water Use Permit No. 20 020706.000. Based upon a review of the information you have submitted, the District hereby gives notice of its intended approval of the application.

The File of Record associated with this application can be viewed at <http://www18.swfwmd.state.fl.us/Search/Search/SearchWupSimple.aspx> and is also available for inspection Monday through Friday, except for District holidays, from 8:00 a.m. through 5:00 p.m. at the District's Tampa Service Office, 7601 U.S. Highway 301 North, Tampa, Florida 33637.

If you have any questions or concerns regarding the application or any other information, please contact the Water Use Permit Bureau in the Tampa Service Office.

Sincerely,

April Breton
Manager
Water Use Permit Bureau

cc: Gaydos Hydro Services, LLC/Attn: Dana Gaydos



An Equal
Opportunity
Employer

Southwest Florida Water Management District

Bartow Service Office

170 Century Boulevard
Bartow, Florida 33830-7700
(863) 534-1448 or
1-800-492-7862 (FL only)

Sarasota Service Office

6750 Fruitville Road
Sarasota, Florida 34240-9711
(941) 377-3722 or
1-800-320-3503 (FL only)

Tampa Service Office

7601 Highway 301 North
Tampa, Florida 33637-6759
(813) 985-7481 or
1-800-836-0797 (FL only)

2379 Broad Street, Brooksville, Florida 34604-6899

(352) 796-7211 or 1-800-423-1476 (FL only)

SUNCOM 628-4150 TDD only 1-800-231-6103 (FL only)

On the Internet at: WaterMatters.org

December 27, 2017

Panther Trace II CDD / Attn: Lisa Guillory
15310 Amberly Drive, Suite 175
C/O Dpfg, Inc.
Tampa, FL 33647

Subject: **Notice of Agency Action -- Approval**
Water Use Permit No.: 20 020706.000
Project Name: Panther Trace II
County: Hillsborough

Dear Sir/Madam:

The Southwest Florida Water Management District (District) is in receipt of your application for Water Use Permit No. 20 020706.000. Based upon a review of the information you submitted, the application is approved. A copy of the permit is enclosed for your records. Please refer to the attached Notice of Rights to determine any legal rights you may have concerning the District's agency action on the permit application described in this letter.

The District's action in this matter only becomes closed to future legal challenges from members of the public if such persons have been properly notified of the District's action and no person objects to the District's action within the prescribed period of time following the notification. The District does not publish notices of agency action. If you wish to limit the time within which a person who does not receive actual written notice from the District may request an administrative hearing regarding this action, you are strongly encouraged to publish, at your own expense, a notice of agency action in the legal advertisement section of a newspaper of general circulation in the county or counties where the activity will occur. Publishing notice of agency action will close the window for filing a petition for hearing. Legal requirements and instructions for publishing notices of agency action, as well as a noticing form that can be used, are available from the District's website at www.WaterMatters.org/permits/noticing. If you publish notice of agency action, a copy of the affidavit of publication provided by the newspaper should be sent to the District's Tampa Service Office for retention in this permit's File of Record.

Please be advised that the Governing Board has formulated a water shortage plan referenced in a Standard Water Use Permit Condition (Exhibit A) of your permit, and will implement such a plan during periods of water shortage. You will be notified during a declared water shortage of any change in the conditions of your Permit or any suspension of your Permit, or of any restriction on your use of water for the duration of any declared water shortage. Please further note that water conservation is a condition of your Permit and should be practiced at all times.

If you have any questions or concerns regarding your permit or any other information, please contact the Water Use Permit Bureau in the Tampa Service Office.

Sincerely,

April Breton
Manager
Water Use Permit Bureau
Regulation Division

Encl: Permit
Notice of Rights

cc: Gaydos Hydro Services, Llc/Attn: Dana Gaydos

SOUTHWEST FLORIDA WATER MANAGEMENT DISTRICT
WATER USE PERMIT
Individual
PERMIT NO. 20 020706.000

PERMIT ISSUE DATE: **December 27, 2017**

EXPIRATION DATE: **December 27, 2037**

The Permittee is responsible for submitting an application to renew this permit no sooner than one year prior to the expiration date, and no later than the end of the last business day before the expiration date, whether or not the Permittee receives prior notification by mail. Failure to submit a renewal application prior to the expiration date and continuing to withdraw water after the expiration date is a violation of Chapter 373, Florida Statutes, and Chapter 40D-2, Florida Administrative Code, and may result in a monetary penalty and/or loss of the right to use the water. Issuance of a renewal of this permit is contingent upon District approval.

TYPE OF APPLICATION: New

GRANTED TO: Panther Trace II CDD / Attn: Lisa Guillory
15310 Amberly Drive, Suite 175
C/O Dpfg, Inc.
Tampa, FL 33647

PROJECT NAME: Panther Trace II

WATER USE CAUTION AREA(S): Most Impacted Area, SOUTHERN WATER USE CAUTION AREA

COUNTY: Hillsborough

TOTAL QUANTITIES AUTHORIZED UNDER THIS PERMIT (in gallons per day)	
ANNUAL AVERAGE	56,300 gpd
PEAK MONTH ¹	193,500 gpd
DROUGHT ANNUAL AVERAGE ²	66,800 gpd

1. Peak Month: Average daily use during the highest water use month.
2. Drought Annual Average: Annual average limit when less than historical average rainfall if sufficient Water Conservation credits exist in the Permittee's account.

ABSTRACT:

This is a new water use permit for landscape/recreation use. The authorized annual average quantities are 56,300 gallons per day (gpd), drought average quantities are 66,800 gpd, and peak month quantities are 193,500 gpd. Quantities are based on the District's irrigation allotment calculation program, AGMOD. This permit is receiving quantities from Water Use Permit No. 20004309.008 as part of a Net Benefit. This water use permit is located in Hillsborough County within the Most Impacted Area (MIA) of the Southern Water Use Caution Area (SWUCA). The Permittee is not using Alternative Water Supply (AWS) sources because none are available at this time, however, the Permittee is required to submit a reclaimed water feasibility analysis upon District request.

Special conditions include those that require the Permittee to meter the proposed District ID No. 3 upon well completion and meter District ID Nos. 2 and 4 upon permit issuance, record and report meter readings, construct District ID No. 3 to the parameters described in the special condition, submit a reclaimed water feasibility analysis upon District request, submit annual crop reports every March 1 for District ID Nos. 2, 3, and 4, submit a well completion report for District ID No. 3 upon well construction, submit meter accuracy tests for District ID Nos. 2, 3, and 4 every five (5) years, submit an overpumpage report upon District request, and adhere to the SWUCA Recovery Strategy.

WATER USE TABLE (in gpd)

<u>USE</u>	<u>ANNUAL AVERAGE</u>	<u>PEAK MONTH</u>	<u>DROUGHT ANNUAL AVERAGE</u>
Landscape/Recreation	56,300	193,500	66,800

USES AND IRRIGATION ALLOCATION RATE TABLE

<u>CROP/USE TYPE</u>	<u>IRRIGATED ACRES</u>	<u>IRRIGATION METHOD</u>	<u>STANDARD IRRIGATION RATE</u>	<u>DROUGHT IRRIGATION RATE</u>
Lawn & Landscape	30.30	Sprinkler Over Plant	25.00"/yr.	29.64"/yr.

WITHDRAWAL POINT QUANTITY TABLE

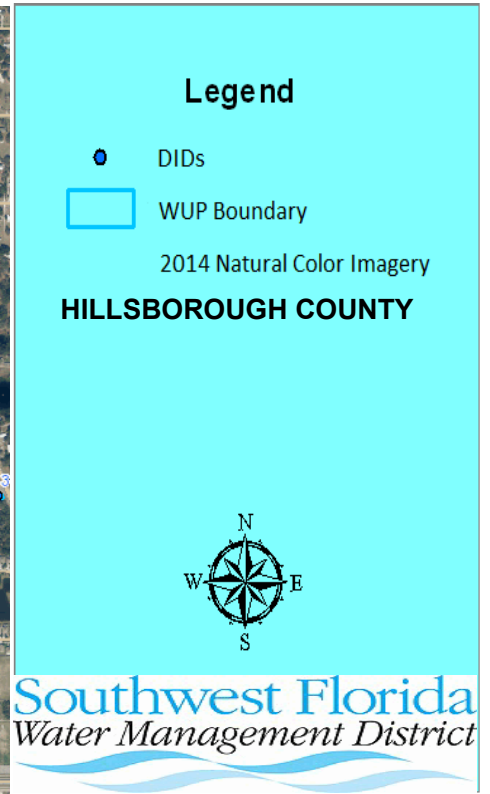
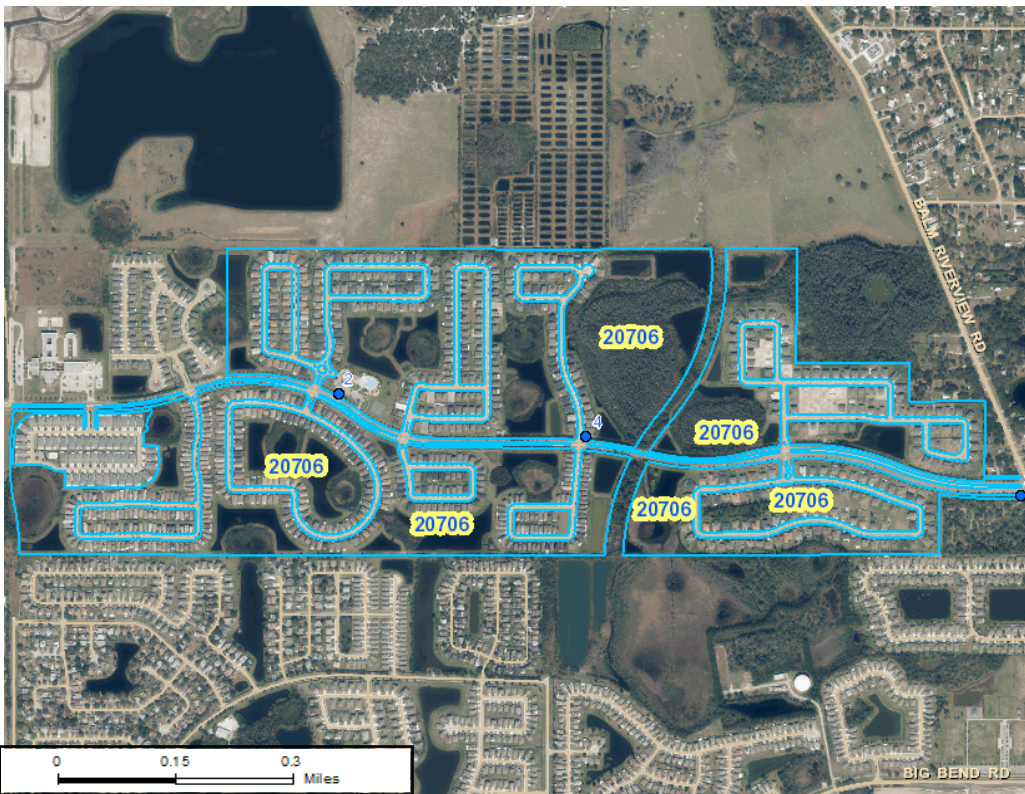
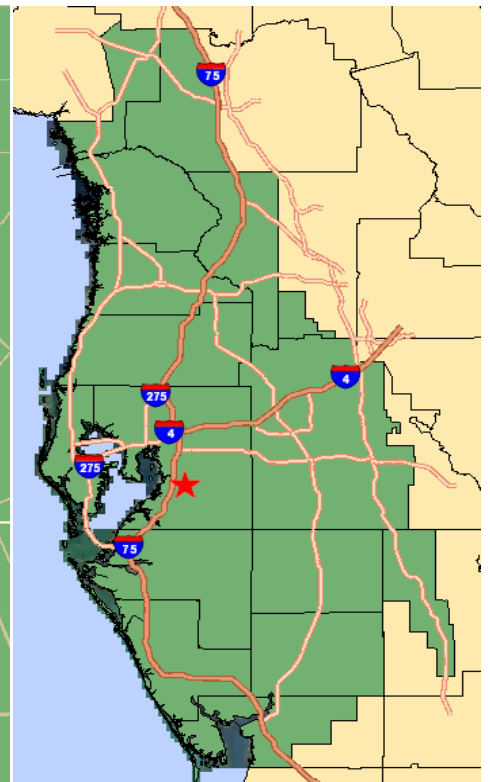
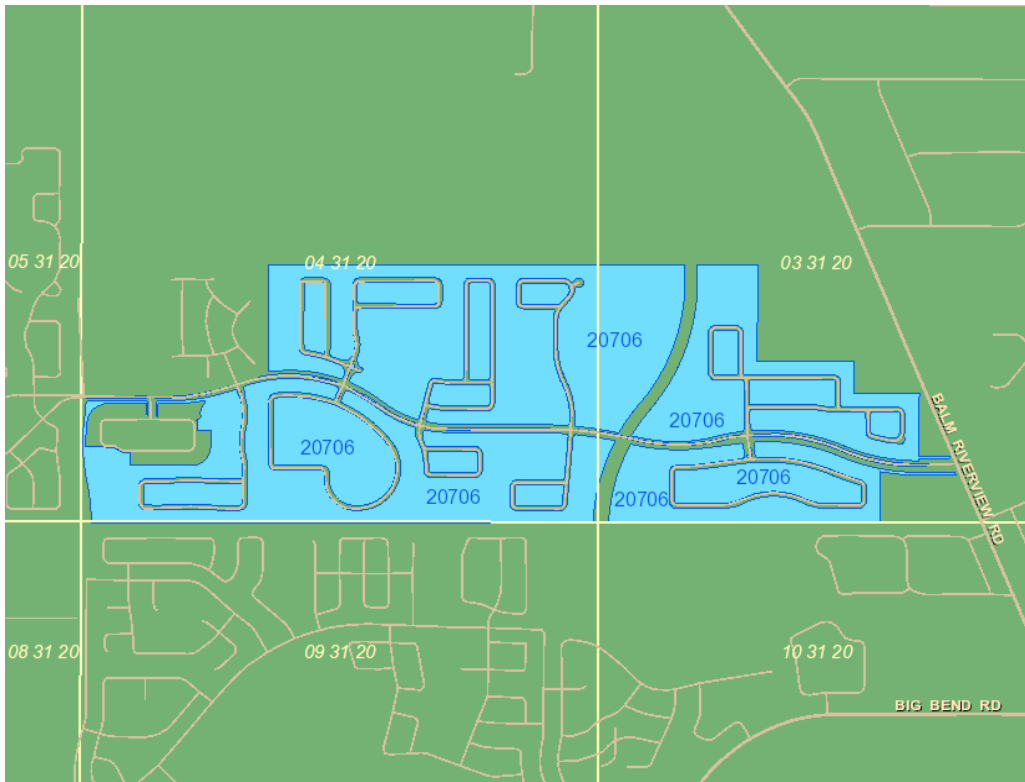
Water use from these withdrawal points are restricted to the quantities given below :

<u>I.D. NO. PERMITTEE/ DISTRICT</u>	<u>DIAM (in.)</u>	<u>DEPTH TTL./CSD.FT. (feet bls)</u>	<u>USE DESCRIPTION</u>	<u>AVERAGE (gpd)</u>	<u>PEAK MONTH (gpd)</u>
IR-W / 2	5	300 / 180	Irrigation	18,800	64,500
IR-E / 3	5	400 / 270	Irrigation	18,800	64,500
IR-C / 4	5	UNK / UNK	Irrigation	18,700	64,500

WITHDRAWAL POINT LOCATION TABLE

<u>DISTRICT I.D. NO.</u>	<u>LATITUDE/LONGITUDE</u>
2	27° 48' 37.89"/82° 18' 33.98"
3	27° 48' 29.30"/82° 17' 27.01"
4	27° 48' 34.27"/82° 18' 09.65"

Location Map
Panther Trace II CDD / Attn: Lisa Guillory
WUP No. 20 020706.000



STANDARD CONDITIONS:

The Permittee shall comply with the Standard Conditions attached hereto, incorporated herein by reference as Exhibit A and made a part hereof.

SPECIAL CONDITIONS:

1. All reports and data required by condition(s) of the permit shall be submitted to the District according to the due date(s) contained in the specific condition. If the condition specifies that a District-supplied form is to be used, the Permittee should use that form in order for their submission to be acknowledged in a timely manner. The only alternative to this requirement is to use the District Permit Information Center (www.swfwmd.state.fl.us/permits/epermitting/) to submit data, plans or reports online. There are instructions at the District website on how to register to set up an account to do so. If the report or data is received on or before the tenth day of the month following data collection, it shall be deemed as a timely submittal.

All mailed reports and data are to be sent to:

Southwest Florida Water Management District
Tampa Service Office, Water Use Permit Bureau
7601 U.S. Hwy. 301 North
Tampa, Florida 33637-6759

Submission of plans and reports: Unless submitted online or otherwise indicated in the special condition, the original and two copies of each plan and report, such as conservation plans, environmental analyses, aquifer test results, per capita annual reports, etc. are required.

Submission of data: Unless otherwise indicated in the special condition, an original (no copies) is required for data submittals such as crop report forms, meter readings and/or pumpage, rainfall, water level, evapotranspiration, or water quality data.
(499)

2. The Permittee shall construct the proposed wells according to the surface diameter and casing depth specifications below. The casing shall be continuous from land surface to the minimum depth stated and is specified to prevent the unauthorized interchange of water between different water bearing zones. If a total depth is listed below, this is an estimate, based on best available information, of the depth at which high producing zones are encountered. However, it is the Permittee's responsibility to have the water in the well sampled during well construction, before reaching the estimated total depth. Such sampling is necessary to ensure that the well does not encounter water quality that cannot be utilized by the Permittee, and to ensure that withdrawals from the well will not cause salt-water intrusion. All depths given are in feet below land surface. For Well Construction requirements see Exhibit B, Well Construction Instructions, attached to and made part to this permit.

District ID No. 3, Permittee ID No. IR-E, having a surface diameter of 5 inches, with a minimum casing depth of 270 feet, drilled to an estimated total depth of 400 feet.
(240)

3. The Permittee shall implement all water conservation measures that are economically, technically, and environmentally feasible, including:
 1. Limiting daytime irrigation to the greatest extent practicable to reduce water losses.
 2. Implementation of a leak detection and repair program as part of an ongoing system maintenance program. This program shall include a system-wide inspection at least once per season.
 3. Evaluation of the feasibility of improving the efficiency of the current water distribution and irrigation system or converting to a more efficient system. This includes implementation of the improvement(s) or conversion when determined to be operationally and economically feasible.
 4. Implementation of an irrigation schedule that maximizes the efficiency of delivering the correct quantity of water to the root zone at the time it is needed. This practice shall include the use of tools to determine when and how much irrigation water is needed. Examples of these tools include soil moisture sensors, weather/climatic measuring devices, or piezometers to monitor the water table elevation.(281)

4. Within 90 days of the replacement of any or all withdrawal quantities from ground water or surface water bodies with an Alternative Water Supply, the Permittee shall apply to modify this permit to place equal quantities of permitted withdrawals from the ground and/or surface water resource on standby. The standby quantities can be used in the event that some or all of the alternative source is not available.(363)
5. Permittee shall not exceed the quantity determined by multiplying the total irrigated acres by the total allocated acre-inches per irrigated acre per season for each crop type. For all crops except Citrus, an irrigated acre, hereafter referred to as "acre," is defined as the gross acreage under cultivation, including areas used for water conveyance such as ditches, but excluding uncultivated areas such as wetlands, retention ponds, and perimeter drainage ditches. For Citrus, an irrigated acre is based on 74% shaded area, equivalent to 89.4% of the gross acreage minus uncultivated areas such as wetlands, retention ponds, and perimeter drainage ditches.

An applicant or permittee within the Southern Water Use Caution Area may obtain the total allocated acre-inches per acre per season for their crops, plants, soil types, planting dates, and length of growing season by completing the "Irrigation Water Allotment Form" and submitting it to the District. The District will complete and return the form with the calculated total allocated acre-inches and water conserving credit per acre per season per crop, if applicable, based on the information provided. The "Irrigation Water Allotment Form" is available upon request.
(427)

6. The Permittee shall investigate the feasibility of increasing the use of or using reclaimed water for irrigation when notified by the District that reclaimed water may be available in sufficient supply to be utilized for this permit. The Permittee shall submit a report documenting the feasibility investigation within six months of the notification. The report shall contain an analysis of reclaimed water sources for the area, including the relative location of these sources to the Permittee's property, the quantity of reclaimed water available, the projected date(s) of availability, costs associated with obtaining the reclaimed water, and an implementation schedule for reuse, if feasible. Infeasibility shall be supported with a detailed explanation. If the use of reclaimed water is determined to be feasible by the Permittee or by the District, then the Permittee shall submit an application to modify this water use permit to include reclaimed water as a source of water. The modification application shall include a date when the reclaimed water will be available and shall indicate a proposed reduction in permitted quantities. If the permit application is not submitted by the Permittee, the District may reduce, following notice to the Permittee, the quantities authorized with this permit to account for the availability of reclaimed water.
(458)
7. The Permittee shall record the following information on the Irrigation Water Use Form that is supplied by the District for annual crops for each permitted irrigation withdrawal point, District ID. No(s). 2, 3, and 4, Permittee ID No(s). IR-W, IR-E, and IR-C:
 1. Crop type,
 2. Irrigated acres,
 3. Irrigation method (NTBWUCA only),
 4. Dominant soil type per crop or the number of acres per crop on that dominant soil type, and
 5. If used, quantities used for crop protection.This information shall be submitted by March 1 of each year documenting irrigation for the previous calendar year.
(474)
8. Any wells not in use, and in which pumping equipment is not installed shall be capped or valved in a water tight manner in accordance with Chapter 62-532.500, F.A.C.(568)
9. The Permittee shall submit a copy of the well completion reports to the District's Water Use Permit Bureau, within 30 days of each well completion.(583)
10. The Permittee shall comply with allocated irrigation quantities, which are determined by multiplying the total irrigated acres by the total allocated inches per acre per season per actual crop grown. If the allocated quantities are exceeded, upon request by the District, the Permittee shall submit a report that includes reasons why the allocated quantities were exceeded, measures taken to attempt to meet the allocated quantities, and a plan to bring the permit into compliance. The District will evaluate information submitted by Permittees who exceed their allocated quantities to determine whether the lack of achievement is justifiable and a variance is warranted. The report is subject to approval by the District; however, justification for exceeding the allowed withdrawal quantity does not constitute a

waiver of the District's authority to enforce the terms and conditions of the permit.(651)

11. This Permit is located within the Southern Water Use Caution Area (SWUCA). Pursuant to Section 373.0421, Florida Statutes, the SWUCA is subject to a minimum flows and levels recovery strategy, which became effective on January 1, 2007. The Governing Board may amend the recovery strategy, including amending applicable water use permitting rules based on an annual assessment of water resource criteria, cumulative water withdrawal impacts, and on a recurring five-year evaluation of the status of the recovery strategy up to the year 2025 as described in Chapter 40D-80, Florida Administrative Code. This Permit is subject to modification to comply with new rules.(652)
12. The following proposed withdrawal facilities shall be metered within 90 days of completion of construction of the facilities: District ID No(s). 3, Permittee ID No(s). IR-E. Monthly meter reading and reporting, as well as meter accuracy checks every five years shall be in accordance with instructions in Exhibit B, Metering Instructions, attached to and made part of this permit.(718)
13. The following existing, but previously un-metered withdrawal facilities shall be metered upon permit issuance: District ID No(s). 2 and 4, Permittee ID No(s). IR-W and IW-C. Monthly meter reading and reporting, as well as meter accuracy checks every five years shall be in accordance with instructions in Exhibit B, Metering Instructions, attached to and made part of this permit.(720)

40D-2
Exhibit A

WATER USE PERMIT STANDARD CONDITIONS

1. With advance notice to the Permittee, District staff with proper identification shall have permission to enter, inspect, collect samples, take measurements, observe permitted and related facilities and collect and document any information deemed necessary to determine compliance with the approved plans, specifications and conditions of this permit. The Permittee shall either accompany District staff onto the property or make provision for access onto the property.
2. When necessary to analyze impacts to the water resource or existing users, the District shall require the Permittee to install flow metering or other measuring devices to record withdrawal quantities and submit the data to the District.
3. A District identification tag shall be prominently displayed at each withdrawal point that is required by the District to be metered or for which withdrawal quantities are required to be reported to the District, by permanently affixing the tag to the withdrawal facility.
4. The Permittee shall mitigate any adverse impact to environmental features or offsite land uses as a result of withdrawals. When adverse impacts occur or are imminent, the District shall require the Permittee to mitigate the impacts. Examples of adverse impacts include the following:
 - A. Significant reduction in levels or flows in water bodies such as lakes, impoundments, wetlands, springs, streams or other watercourses; or
 - B. Damage to crops and other vegetation causing financial harm to the owner;
and
 - C. Damage to the habitat of endangered or threatened species.
5. The Permittee shall mitigate any adverse impact to existing legal uses caused by withdrawals. When adverse impacts occur or are imminent, the District may require the Permittee to mitigate the impacts. Adverse impacts include:
 - A. A reduction in water levels which impairs the ability of a well to produce water;
 - B. Significant reduction in levels or flows in water bodies such as lakes, impoundments, wetlands, springs, streams or other watercourses; or
 - C. Significant inducement of natural or manmade contaminants into a water supply
or into a usable portion of an aquifer or water body.
6. Permittee shall notify the District in writing within 30 days of any sale, transfer, or conveyance of ownership or any other loss of permitted legal control of the Project and / or related facilities from which the permitted consumptive use is made. Where Permittee's control of the land subject to the permit was demonstrated through a lease, the Permittee must either submit documentation showing that it continues to have legal control or transfer control of the permitted system / project to the new landowner or new lessee. All transfers of ownership are subject to the requirements of Rule 40D-1.6105, F.A.C. Alternatively, the Permittee may surrender the consumptive use permit to the District, thereby relinquishing the right to conduct any activities under the permit.
7. All withdrawals authorized by this WUP shall be implemented as conditioned by this permit, including any documents submitted as part of the permit application incorporated by reference in a permit condition. This permit is subject to review and modification, enforcement action, or revocation, in whole or in part, pursuant to Section 373.136 or 373.243, F.S.
8. This permit does not convey to the Permittee any property rights or privileges other than those specified herein, nor relieve the Permittee from complying with any applicable local government, state, or federal law, rule, or ordinance.
9. The Permittee shall cease or reduce surface water withdrawal as directed by the District if water levels in lakes fall below the applicable minimum water level established in Chapter 40D-8, F.A.C., or rates of flow in streams fall below the minimum levels established in Chapter 40D-8, F.A.C.
10. The Permittee shall cease or reduce withdrawal as directed by the District if water levels in aquifers fall below the minimum levels established by the Governing Board.

11. A Permittee may seek modification of any term of an unexpired permit. The Permittee is advised that section 373.239, F.S., and Rule 40D-2.331, F.A.C., are applicable to permit modifications.
12. The Permittee shall practice water conservation to increase the efficiency of transport, application, and use, as well as to decrease waste and to minimize runoff from the property. At such time as the Governing Board adopts specific conservation requirements for the Permittee's water use classification, this permit shall be subject to those requirements upon notice and after a reasonable period for compliance.
13. The District may establish special regulations for Water-Use Caution Areas. At such time as the Governing Board adopts such provisions, this permit shall be subject to them upon notice and after a reasonable period for compliance.
14. Nothing in this permit should be construed to limit the authority of the District to declare a water shortage and issue orders pursuant to chapter 373, F.S. In the event of a declared water shortage, the Permittee must adhere to the water shortage restrictions, as specified by the District. The Permittee is advised that during a water shortage, reports shall be submitted as required by District rule or order.
15. This permit is issued based on information provided by the Permittee demonstrating that the use of water is reasonable and beneficial, consistent with the public interest, and will not interfere with any existing legal use of water. If, during the term of the permit, it is determined by the District that a statement in the application and in the supporting data are found to be untrue and inaccurate, the use is not reasonable and beneficial, in the public interest, or does impact an existing legal use of water, the Governing Board shall modify this permit or shall revoke this permit following notice and hearing, pursuant to sections 373.136 or 373.243, F.S. The Permittee shall immediately notify the District in writing of any previously submitted information that is later discovered to be inaccurate.
16. Within the Southern Water Use Caution Area, if the District determines that significant water quantity or quality changes, impacts to existing legal uses, or adverse environmental impacts are occurring, the District, upon reasonable notice to the Permittee, including a statement of facts upon which the District based its determination, may reconsider the quantities permitted or other conditions of the permit as appropriate to address the change or impact, but only after an opportunity for the Permittee to resolve or mitigate the change or impact or to request a hearing.
17. All permits are contingent upon continued ownership or legal control of all property on which pumps, wells, diversions or other water withdrawal facilities are located.

Exhibit B
Instructions

METERING INSTRUCTIONS

The Permittee shall meter withdrawals from surface waters and/or the ground water resources, and meter readings from each withdrawal facility shall be recorded on a monthly basis within the last week of the month. The meter reading(s) shall be reported to the Water Use Permit Bureau on or before the tenth day of the following month for monthly reporting frequencies. For bi-annual reporting, the data shall be recorded on a monthly basis and reported on or before the tenth day of the month following the sixth month of recorded data. The Permittee shall submit meter readings online using the Permit Information Center at www.swfwmd.state.fl.us/permits/epermitting/ or on District supplied scanning forms unless another arrangement for submission of this data has been approved by the District. Submission of such data by any other unauthorized form or mechanism may result in loss of data and subsequent delinquency notifications. Call the Water Use Permit Bureau in Tampa at (813) 985-7481 if difficulty is encountered.

The meters shall adhere to the following descriptions and shall be installed or maintained as follows:

1. The meter(s) shall be non-resettable, totalizing flow meter(s) that have a totalizer of sufficient magnitude to retain total gallon data for a minimum of the three highest consecutive months permitted quantities. If other measuring device(s) are proposed, prior to installation, approval shall be obtained in writing from the Water Use Permit Bureau Chief.
2. The Permittee shall report non-use on all metered standby withdrawal facilities on the scanning form or approved alternative reporting method.
3. If a metered withdrawal facility is not used during any given month, the meter report shall be submitted to the District indicating the same meter reading as was submitted the previous month.
4. The flow meter(s) or other approved device(s) shall have and maintain an accuracy within five percent of the actual flow as installed.
5. Meter accuracy testing requirements:
 - A. For newly metered withdrawal points, the flow meter installation shall be designed for inline field access for meter accuracy testing.
 - B. The meter shall be tested for accuracy on-site, as installed according to the Flow Meter Accuracy Test Instructions in this Exhibit B, every five years in the assigned month for the county, beginning from the date of its installation for new meters or from the date of initial issuance of this permit containing the metering condition with an accuracy test requirement for existing meters.
 - C. The testing frequency will be decreased if the Permittee demonstrates to the satisfaction of the District that a longer period of time for testing is warranted.
 - D. The test will be accepted by the District only if performed by a person knowledgeable in the testing equipment used.
 - E. If the actual flow is found to be greater than 5% different from the measured flow, within 30 days, the Permittee shall have the meter re-calibrated, repaired, or replaced, whichever is necessary. Documentation of the test and a certificate of re-calibration, if applicable, shall be submitted within 30 days of each test or re-calibration.
6. The meter shall be installed according to the manufacturer's instructions for achieving accurate flow to the specifications above, or it shall be installed in a straight length of pipe where there is at least an upstream length equal to ten (10) times the outside pipe diameter and a downstream length equal to two (2) times the outside pipe diameter. Where there is not at least a length of ten diameters upstream available, flow straightening vanes shall be used in the upstream line.
7. Broken or malfunctioning meter:
 - A. If the meter or other flow measuring device malfunctions or breaks, the Permittee shall notify the District within 15 days of discovering the malfunction or breakage.
 - B. The meter must be replaced with a repaired or new meter, subject to the same specifications given above, within 30 days of the discovery.
 - C. If the meter is removed from the withdrawal point for any other reason, it shall be replaced with another meter having the same specifications given above, or the meter shall be reinstalled within 30 days of its removal from the withdrawal. In either event, a fully functioning meter shall not be off the withdrawal point for more than 60 consecutive days.
8. While the meter is not functioning correctly, the Permittee shall keep track of the total amount of time the withdrawal point was used for each month and multiply those minutes times the pump capacity (in gallons per minute) for total gallons. The estimate of the number of gallons used each month during that period shall be submitted on District scanning forms and noted as estimated per instructions on the form. If the data is submitted

by another approved method, the fact that it is estimated must be indicated. The reason for the necessity to estimate pumpage shall be reported with the estimate.

9. In the event a new meter is installed to replace a broken meter, it and its installation shall meet the specifications of this condition. The permittee shall notify the District of the replacement with the first submittal of meter readings from the new meter.

FLOW METER ACCURACY TEST INSTRUCTIONS

1. **Accuracy Test Due Date** - The Permittee is to schedule their accuracy test according to the following schedule:
 - A. For existing metered withdrawal points, add five years to the previous test year, and make the test in the month assigned to your county.
 - B. For withdrawal points for which metering is added for the first time, the test is to be scheduled five years from the issue year in the month assigned to your county.
 - C. For proposed withdrawal points, the test date is five years from the completion date of the withdrawal point in the month assigned to your county.
 - D. For the Permittee's convenience, if there are multiple due-years for meter accuracy testing because of the timing of the installation and/or previous accuracy tests of meters, the Permittee can submit a request in writing to the Water Use Permit Bureau Chief for one specific year to be assigned as the due date year for meter testing. Permittees with many meters to test may also request the tests to be grouped into one year or spread out evenly over two to three years.
 - E. The months for accuracy testing of meters are assigned by county. The Permittee is requested but not required to have their testing done in the month assigned to their county. This is to have sufficient District staff available for assistance.

January	Hillsborough
February	Manatee, Pasco
March	Polk (for odd numbered permits)*
April	Polk (for even numbered permits)*
May	Highlands
June	Hardee, Charlotte
July	None or Special Request
August	None or Special Request
September	Desoto, Sarasota
October	Citrus, Levy, Lake
November	Hernando, Sumter, Marion
December	Pinellas

* The permittee may request their multiple permits be tested in the same month.

2. **Accuracy Test Requirements:** The Permittee shall test the accuracy of flow meters on permitted withdrawal points as follows:
 - A. The equipment water temperature shall be set to 72 degrees Fahrenheit for ground water, and to the measured water temperature for other water sources.
 - B. A minimum of two separate timed tests shall be performed for each meter. Each timed test shall consist of measuring flow using the test meter and the installed meter for a minimum of four minutes duration. If the two tests do not yield consistent results, additional tests shall be performed for a minimum of eight minutes or longer per test until consistent results are obtained.
 - C. If the installed meter has a rate of flow, or large multiplier that does not allow for consistent results to be obtained with four- or eight-minute tests, the duration of the test shall be increased as necessary to obtain accurate and consistent results with respect to the type of flow meter installed.
 - D. The results of two consistent tests shall be averaged, and the result will be considered the test result for the meter being tested. This result shall be expressed as a plus or minus percent (rounded to the nearest one-tenth percent) accuracy of the installed meter relative to the test meter. The percent accuracy indicates the deviation (if any), of the meter being tested from the test meter.
3. **Accuracy Test Report:** The Permittees shall demonstrate that the results of the meter test(s) are accurate by submitting the following information within 30 days of the test:
 - A. A completed Flow Meter Accuracy Verification Form, Form LEG-R.014.00 (07/08) for each flow meter tested. This form can be obtained from the District's website (www.watermatters.org) under "ePermitting and Rules" for Water Use Permits.

- B. A printout of data that was input into the test equipment, if the test equipment is capable of creating such a printout;
- C. A statement attesting that the manufacturer of the test equipment, or an entity approved or authorized by the manufacturer, has trained the operator to use the specific model test equipment used for testing;
- D. The date of the test equipment's most recent calibration that demonstrates that it was calibrated within the previous twelve months, and the test lab's National Institute of Standards and Testing (N.I.S.T.) traceability reference number.
- E. A diagram showing the precise location on the pipe where the testing equipment was mounted shall be supplied with the form. This diagram shall also show the pump, installed meter, the configuration (with all valves, tees, elbows, and any other possible flow disturbing devices) that exists between the pump and the test location clearly noted with measurements. If flow straightening vanes are utilized, their location(s) shall also be included in the diagram.
- F. A picture of the test location, including the pump, installed flow meter, and the measuring device, or for sites where the picture does not include all of the items listed above, a picture of the test site with a notation of distances to these items.

WELL CONSTRUCTION INSTRUCTIONS

All wells proposed to be constructed shall be drilled and constructed as specified below:

- 1. All well casing (including liners and/or pipe) must be sealed to the depth specified in the permit condition.
- 2. The proposed well(s) shall be constructed of materials that are resistant to degradation of the casing/grout due to interaction with the water of lesser quality. A minimum grout thickness of two (2) inches is required on wells four (4) inches or more in diameter.
- 3. A minimum of twenty (20) feet overlap and two (2) centralizers is required for Public Supply wells and all wells six (6) inches or more in diameter.
- 4. Any variation from estimated, maximum or minimum total depths; maximum or minimum casing depths; well location or casing diameter specified in the condition requires advanced approval by the Water Use Permit Bureau Chief, or the Well Construction Section Manager.
- 5. The Permittee is notified that a proposal to significantly change any of these well construction specifications may require permit modification if the District determines that such a change would result in significantly greater withdrawal impacts than those considered for this Permit.
- 6. The finished well casing depth shall not vary from these specifications by greater than ten (10) percent unless advance approval is granted by the Water Use Permit Bureau Chief, or the Well Construction Section Manager.

April Breton

Authorized Signature

SOUTHWEST FLORIDA WATER MANAGEMENT DISTRICT

This permit, issued under the provision of Chapter 373, Florida Statutes and Florida Administrative Code 40D-2, authorizes the Permittee to withdraw the quantities outlined above, and may require various activities to be performed by the Permittee as described in the permit, including the Special Conditions. The permit does not convey to the Permittee any property rights or privileges other than those specified herein, nor relieve the Permittee from complying with any applicable local government, state, or federal law, rule, or ordinance.

Notice of Rights**ADMINISTRATIVE HEARING**

1. You or any person whose substantial interests are or may be affected by the District's intended or proposed action may request an administrative hearing on that action by filing a written petition in accordance with Sections 120.569 and 120.57, Florida Statutes (F.S.), Uniform Rules of Procedure Chapter 28-106, Florida Administrative Code (F.A.C.) and District Rule 40D-1.1010, F.A.C. Unless otherwise provided by law, a petition for administrative hearing must be filed with (received by) the District within 21 days of receipt of written notice of agency action. "Written notice" means either actual written notice, or newspaper publication of notice, that the District has taken or intends to take agency action. "Receipt of written notice" is deemed to be the fifth day after the date on which actual notice is deposited in the United States mail, if notice is mailed to you, or the date that actual notice is issued, if sent to you by electronic mail or delivered to you, or the date that notice is published in a newspaper, for those persons to whom the District does not provide actual notice.
2. Pursuant to Subsection 373.427(2)(c), F.S., for notices of intended or proposed agency action on a consolidated application for an environmental resource permit and use of sovereignty submerged lands concurrently reviewed by the District, a petition for administrative hearing must be filed with (received by) the District within 14 days of receipt of written notice.
3. Pursuant to Rule 62-532.430, F.A.C., for notices of intent to deny a well construction permit, a petition for administrative hearing must be filed with (received by) the District within 30 days of receipt of written notice of intent to deny.
4. Any person who receives written notice of an agency decision and who fails to file a written request for a hearing within 21 days of receipt or other period as required by law waives the right to request a hearing on such matters.
5. Mediation pursuant to Section 120.573, F.S., to settle an administrative dispute regarding District intended or proposed action is not available prior to the filing of a petition for hearing.
6. A request or petition for administrative hearing must comply with the requirements set forth in Chapter 28.106, F.A.C. A request or petition for a hearing must: (1) explain how the substantial interests of each person requesting the hearing will be affected by the District's intended action or proposed action, (2) state all material facts disputed by the person requesting the hearing or state that there are no material facts in dispute, and (3) otherwise comply with Rules 28-106.201 and 28-106.301, F.A.C. Chapter 28-106, F.A.C. can be viewed at www.flrules.org or at the District's website at www.WaterMatters.org/permits/rules.
7. A petition for administrative hearing is deemed filed upon receipt of the complete petition by the District Agency Clerk at the District's Tampa Service Office during normal business hours, which are 8:00 a.m. to 5:00 p.m., Monday through Friday, excluding District holidays. Filings with the District Agency Clerk may be made by mail, hand-delivery or facsimile transfer (fax). The District does not accept petitions for administrative hearing by electronic mail. Mailed filings must be addressed to, and hand-delivered filings must be delivered to, the Agency Clerk, Southwest Florida Water Management District, 7601 Highway 301 North, Tampa, FL 33637-6759. Faxed filings must be transmitted to the District Agency Clerk at (813) 367-9776. Any petition not received during normal business hours shall be filed as of 8:00 a.m. on the next business day. The District's acceptance of faxed petitions for filing is subject to certain conditions set forth in the District's Statement of Agency Organization and Operation, available for viewing at www.WaterMatters.org/about.

JUDICIAL REVIEW

1. Pursuant to Sections 120.60(3) and 120.68, F.S., a party who is adversely affected by District action may seek judicial review of the District's action. Judicial review shall be sought in the Fifth District Court of Appeal or in the appellate district where a party resides or as otherwise provided by law.
2. All proceedings shall be instituted by filing an original notice of appeal with the District Agency Clerk within 30 days after the rendition of the order being appealed, and a copy of the notice of appeal, accompanied by any filing fees prescribed by law, with the clerk of the court, in accordance with Rules 9.110 and 9.190 of the Florida Rules of Appellate Procedure (Fla. R. App. P.). Pursuant to Fla. R. App. P. 9.020(h), an order is rendered when a signed written order is filed with the clerk of the lower tribunal.

EXHIBIT 12.

Listed below are the two areas that will need sod replacement behind our fence. (Area #1 and Area #2)

Area #1 Measurements are 12'X8'

=96 sq ft

Area #2 Measurements are 9'X12ft'

=108 sq ft

If we use the same price Yellowstone quoted you at \$1 per sq feet then our settlement offer should be \$204.00

Ive also attached pictures showing the rest of the grass around so you can see that those are the two areas (mainly bc of the extra sand) that need replacement sod.

I am happy to pay to get those two areas replaced as soon as you are!

Thanks for your help,

Elton Alves

Begin forwarded message:

From: Elton Alves <eltonsellsfl@gmail.com>

Date: January 15, 2018 at 12:33:22 PM EST

To: eltonsellsfl@gmail.com







EXHIBIT 13.

STRALEY ROBIN VERICKER

Attorneys At Law

1510 W. Cleveland St.
Tampa, Florida 33606
Tel: (813) 223-9400
Fax: (813) 223-5043

Writer's Direct Dial: (813) 901-4945
Writer's E-mail: jvericker@srvlegal.com
Website: www.srvlegal.com

December 13, 2017

*Via Certified Mail, Return Receipt Requested
and First Class U.S. Mail*

Mr. Elton Alves
11522 Balintore Drive
Riverview, FL 33579

**Re: Panther Trace II Community Development District
Notice of Unauthorized Access Across District Property**

Dear Mr. Alves:

This law firm represents the Panther Trace II Community Development District (the "**District**"). As you know, the District owns the common areas within the community including, but not limited to, the landscaping and common area along Panther Trace Boulevard.

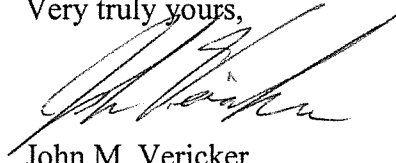
Recently, it was discovered that the contractor and/or subcontractor(s) that are installing your pool have accessed your property across the District's property from Panther Trace Boulevard without permission from the District's Board of Supervisors. The unauthorized access has caused serious damage to the turf on the District's property. The cost of repairing the District's property is estimated to be approximately \$2,800, as per the attached proposal from Yellowstone Landscaping.

The District is hereby demanding that you reimburse the District for the \$2,800 in costs that it has or will incur as a result of the damages to its property. The District is also demanding that you to cease and desist from entering into the District's property for your pool construction. The District further reserves the right to collect any other costs or expenses relating to this event, including attorneys' fees and costs, if any.

Mr. Elton Alves
December 13, 2017
Page 2

PLEASE GOVERN YOURSELF ACCORDINLY.

Very truly yours,

A handwritten signature in black ink, appearing to read 'John M. Vericker', with a stylized flourish extending from the end.

John M. Vericker
*Board Certified – City, County & Local
Government Law*

JMV/lab
Enclosure

cc: Anthony Cunha, Chair of the Board of Supervisors (*via email*)
Rebecca Rivas, District Manager (*via email*)
Tonja Stewart, District Engineer (*via email*)



Enhancement Proposal

Job Name:	11522 Pool Installation Damage	Proposal #	
Property Name:		Date:	December 5, 2017
Client:	Panther Trace II CDD		
Address:	c/o DPFG, Inc. 15310 Amberly Drive Suite 175		
City/State/Zip:	Tampa, FL 33647		
Phone:	813-374-9104		

Yellowstone Landscape will complete the work described below:

Description

Please see the cost below for installing 7 pallets of Bahia to the damaged section of turf behind the property fence. The damage was as result to the pool construction. Cost is at a standard \$1.00 per square foot and includes labor and materials.

2,800 sq. ft. x \$1.00 = \$2,800

Project Pricing Summary

Materials & Labor	2,800.00
Equipment	-
Site & Additional Services	-
Total Price	\$ 2,800.00

ACCEPTANCE OF TERMS

Signature below authorizes Yellowstone Landscape to perform work as described above and verifies that the prices and specifications are hereby accepted.

Payment terms: Net 30 days. All overdue balances will be charged a 1.5% a month, 18% annual percentage rate.

Limited Warranty: All plant material is under a limited warranty for one year. Transplanted plant material and/or plant material that dies due to conditions out of Yellowstone Landscape's control (i.e. Acts of God, vandalism, inadequate irrigation due to water restrictions, etc.) shall not be included in the warranty.

Client:

Prepared by:

Nick Crutcher

Date:

Date: December 5, 2017

Internal Use Only

Project Number:	District: Bradenton
PO Reference:	Date Work Completed:

EXHIBIT 14.



Panther Trace II Community Development District (CDD)

Monday, January 22, 2018

Clubhouse Operations:

1. Normal Rental Operations
2. Working on Panther Trace Annual Egg Hunt
3. Proposals for Dog Stations

Deposit:

- | | |
|---------------------|-----------------|
| • Access Cards | \$40.00 |
| • Clubhouse Rentals | \$766.25 |

Total: \$806.25

Maintenance / Grounds:

- General Clubhouse Duties
- Reported Non-Working and Down TECO Light Posts
- Reported Signs Down to Hillsborough County Works
- Reported Landscape Issues to Yellowstone
- Repaired Clubhouse light fixture
- Repaired Lyndhurst Monument

Programs Update:

- Zumba: Every Saturday Morning @ 9am
- Yoga: Every Other Mon Night @ 7:30pm
- Girl Scouts: Every other Tuesday at 6:30pm

Repairs or Replacements Pending:

TECO power source for monument and irrigation Panther Trace Blvd and Balm River

EXHIBIT 15.

Jayman Enterprises, LLC

1020 HILL FLOWER DR
Brooksville, FL 34604

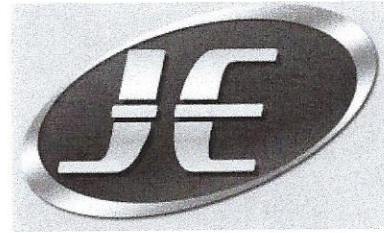
Phone # (813)333-3008 jaymanenterprises@live.com
www.jaymanenterprises.com

Estimate

Date	Estimate #
12/3/2017	272

Name / Address
Anna Ramirez Panther Trace 2 11518 Newgate Crest Dr. Riverview, Fl. 33569

			Project
Description	Qty	Rate	Total
Purchase new Dog Station at current online pricing	1	199.00	199.00
Install New dog Station	1	40.00	40.00
Dog Station Maintenance provided twice a week Mon/Fri. at a cost of \$15.00 per station. Price includes 2 day pick-up, liner replacement, and filling doggie bags for each station as necessary. You will never need to purchase new bags.	1	15.00	15.00
Client Signature		Total	\$254.00



Jayman Enterprises, LLC

Contract Lighting Agreement

This agreement is made this 2nd day of January, 2018, by and between Jayman Enterprises, LLC (Hereinafter called "JELLCO") and Panther Trace 2 CDD (hereinafter called "Client"). Whereas, the Client desires JELLCO to supply contract Lighting inspection services to the property commonly known as the Panther Trace 2 CDD.

Now therefore, the parties agree as follows:

1. Performance of Duties. Beginning on _____, 2018, JELLCO will provide services for the areas to be serviced described in the "Performance Schedule," a true and accurate copy of which is attached to this Agreement. JELLCO agrees that the janitorial services to be provided shall be conducted according to the guidelines agreed upon between the Client and JELLCO.
2. Terms. The terms of the Performance Schedule or the price stated in paragraph 3, may be modified at any time by the mutual execution of written change orders by either party. All executed change orders shall become part of this Agreement. JELLCO will give the Client (30) days prior notice of any price change for services rendered pursuant to the Performance Schedule. Client will notify JELLCO of any changes in service times, any alterations to the furnishings, floor, wall, or ceiling surfaces at the Client's premises, or any other change which will affect the Performance Schedule and consequently the contract price. This Agreement shall continue in effect from the date services are to begin, for a period of one (1) year, unless terminated.
3. Payment. The Client shall make payments to JELLCO for services rendered at the rate \$200 per month, includes local, state and/or federal taxes. The first billing will be made on the first day services are rendered and shall be payable 30 days. Subsequent billings and due dates will be monthly. Client shall pay JELLCO its costs and expenses, including reasonable attorney's fees paid or incurred in enforcing the terms of this Agreement.
4. Insurance. JELLCO shall produce adequate insurance coverage and will deliver to the Client certificates of Insurance upon request.
5. Termination. This Agreement may be terminated by either party giving thirty (30) days written notice by certified mail, return receipt requested, addressed to the other party at the address indicated below. In the event that JELLCO fails to perform its services in a manner satisfactory to the Client, the Client may terminate this Agreement with the following procedure:
 - a. Written notification to JELLCO by certified mail citing areas of deficiencies.

- b. If, within ten (10) working days of receipt of such notification, JELCO has failed to correct said deficiencies, Client may terminate this Agreement by giving JELCO twenty (20) days notification of the termination.
- 6. JELCO will perform all services required under this Agreement, except when prevented by strike, lockout, act of God, accident, or other circumstances beyond its control.
- 7. This Agreement contains all the covenants and agreements between the parties and may not be modified except in writing, signed by both parties.

Client

By _____

Authorized Agent

Address _____

Jayman Enterprises, LLC

Jeremy Crawford

1020 Hill Flower Dr.

Brooksville, Fl. 34604

Jayman Enterprises, LLC			
PERFORMANCE SCHEDULE			MONTHLY
DOG STATION MAINTENANCE			
1. Dog station maintenance provided twice a week Mon/Fri at a cost of \$15.00 per station. Price includes 2 pick-ups per week, replacing liner, and replacing doggie bags for each station as necessary. Bags provided by contractor.			X



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Portfolio Management Services
Economic Impact
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www.dpfg.com

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San Juan Capistrano, CA 92675
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F: (949) 388-9272

Sacramento, CA

4380 Auburn Blvd.
Sacramento, CA 95841
P: (916) 480-0305
F: (916) 480-0499

Las Vegas, NV

3277 E. Warm Springs Road,
Suite 100
Las Vegas, NV 89120
P: (702) 478-9277
F: (702) 629-5497

Boise, ID

950 West Bannock, 11th Floor
Boise, ID 83702
P: (208) 319-3576
F: (208) 439-7339

Phoenix, AZ

3302 East Indian School Road
Phoenix, AZ 85018
P: (602) 381-3226
F: (602) 381-1203

Austin, TX

8140 Exchange Drive
Austin, TX 78754
P: (512) 732-0295
F: (512) 732-0297

Orlando, FL

1060 Maitland Center Commons,
Suite 340
Maitland, FL 32751
P: (321) 263-0132
F: (321) 263-0136

Tampa, FL

15310 Amberly Drive, Suite 175
Tampa, FL 33647
P: (813) 374-9104
F: (813) 374-9106

Research Triangle, NC

1340 Environ Way, Suite 328
Chapel Hill, NC 27517
P: (919) 321-0232
F: (919) 869-2508

Charleston, SC

4000 S. Faber Place Drive, Suite 300
N. Charleston, SC 29405
P: (843) 277-0021
F: (919) 869-2508